

MINUTES

OPTIONS FOR YOUTH-SAN GABRIEL, INC. *A California Nonprofit Public Benefit Corporation*

BOARD OF DIRECTORS REGULAR MEETING

**May 22, 2025
10:00 A.M (PT)**

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 84819 5816 0120

Meeting Location: 215 S. Mission Drive, San Gabriel, CA 91776

Teleconference Location: 16807 Falda Avenue, Torrance, CA 90504
10121 Pounds Ave, Whittier, CA 90603
27056 Cherry Willow Drive, Santa Clarita, CA 91387

A regular meeting of the Board of Directors (“Board”) of Options For Youth-San Gabriel, Inc., a California nonprofit public benefit corporation (“OFY-SG” or the “School”), was held on May 22, 2025 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation’s Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided in the Agenda.

OPEN SESSION

1. Call to Order

The meeting was called to order at 10:00 A.M. (PT) by Ms. Barbara Gondo, President of OFY-SG.

2. Welcome and Roll Call

The following Directors, constituting a quorum of the Board, were present at this meeting:

Ms. Barbara Gondo, President and Board Member
Ms. Jane Gothold, Chairperson and Board Member
Ms. Lilit Varuzhanyan, Secretary, Treasurer, and Board Member

The following individuals identified themselves as being present:

Ileana Kiriakos, Superintendent, OFY-SG
Jodi Moreno, Principal, OFY-SG
Sarai Acosta-Alonzo, Assistant Principal of Instructional Programs (“APIP”), OFY-SG
Maricela Frymark, Senior Director of School Policy and Compliance, Propel, A Charter Management Group, Inc. (“Propel”)
Alex Salazar, Divisional Controller, 9 Dot Education Solutions, LLC (“9 Dot”)
Janelle Morgan, Senior Director of Employee Relations, 9 Dot
Jenny Jedlinsky, Senior Director of Governance and Strategy, 9 Dot

Melissa Bauer, Senior Board Relations Manager, 9 Dot
Susan Fischer, Board Relations Specialist, 9 Dot
Arlene Reyes, Board Relations Coordinator, 9 Dot
Kathleen Daugherty, Founder and Managing Partner, Momni Café LLC
Merrick Wadsworth, Legal Counsel for OFY-SG, Procopio, Cory, Hargreaves & Savitch LLP

3. Public Comment

Ms. Gondo stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Members of the public were asked to limit comments to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

4. Items for Information and/or Action

A. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the Charter School. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A.1 Minutes of April 10, 2025

The Board was provided in their meeting materials the minutes of the April 10, 2025 Board meeting for the Board's review and approval.

A.2 OFY-SG Discipline Policy

The Board was provided in their meeting materials with the OFY-SG Discipline Policy. The Discipline Policy was updated to align with recent legislative developments in California that emphasize student safety, well-being, and access to supportive interventions. Assembly Bill ("AB") 2711 ensures that students who voluntarily disclose personal use of drugs, alcohol, or other controlled substances in the course of seeking help are not punished with suspension or expulsion solely for that disclosure. This change encourages early intervention and removes barriers to accessing counseling or support services, reinforcing a rehabilitative rather than punitive approach to student behavior. In addition, Senate Bill ("SB") 483 prohibits the use of prone restraint and other harmful physical interventions in schools. The bill mandates safer, trauma-informed practices by banning restraints that impair breathing, locked seclusion in unlicensed facilities, and techniques that cause emotional or physical harm. Together, these legislative updates reflect California's commitment to fostering safe, inclusive, and supportive learning environments, and the Discipline Policy was revised to reflect and uphold these standards. A minor revision was made to the Notification of Special Education Local Plan Area ("SELPA") section to allow the School the flexibility to notify its SELPA of disciplinary cases in accordance with SELPA requirements. There was no fiscal impact. The Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Discipline Policy.

Ms. Gothold moved to approve the OFY-SG Consent Agenda. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

B. Information Item(s)

B.1 OFY-SG Charter Update

Ms. Moreno presented the OFY-SG Charter Update. The total enrollment for OFY-SG was one hundred twenty (120) students. The monthly progression rate for last school month was 89.77%. In March, the Cosmetology students had the opportunity to practice the skills they learned at a Hands-On event. The students had a fun experience and received a better understanding of various areas in the field of Cosmetology. Another group of students attended the Fashion Design Experience where they learned how to bring their creative visions to life through sketching, fabric selection, and basic sewing techniques. These hands-on activities gave the students a glimpse into the world of fashion design. Students in the science class attended a field trip to Garner Holt Productions, a renowned leader in animatronics. The students explored animatronic technology by learning how electricity powers the movement and sound of these lifelike creations. The highlight of the trip was a hands-on workshop where students were able to design and build their own “monster circuit,” which combined creativity with Science, Technology, Engineering, and Mathematics (“STEM”) learning in a fun and memorable way. In an effort to support additional post-secondary options, the School arranged a field trip to the Universal Technical Institute to explore a wide range of technical and automotive programs offered by the institution. In March, OFY-SG’s Post-Secondary Counselor launched the Ruling Our Experience (“ROX”) program, a biweekly girls’ club that encourages self-confidence, leadership, and healthy communication. The group provides a supportive space for girls to explore their strengths, build meaningful connections, and develop tools to navigate everyday challenges. The Associated Student Body (“ASB”) students put into practice the importance of community service by volunteering at the Los Angeles Regional Food Bank. The students assembled food kits for families in need and also earned community service hours toward graduation. The School partnered with LifeStream to host a blood drive, which was another opportunity for students to earn community service hours. A total of thirteen (13) students donated blood. In alignment with the School’s Wellness Policy, the students were invited to participate in Wellness Wednesday Walks to encourage physical activity, mental wellness, and a sense of community. These walks allowed students to recharge, connect with peers, and prioritize their overall well-being. The ASB students hosted a Spirit Week that led to the School’s Open House event. The week was filled with creativity, school spirit, and memorable moments between students and staff. The School’s Open House event was held in April for students and their families to explore the campus, obtain information and updates, and enjoy food and fun. A highlight from this event was the book fair station where students were able to select books to take home. Ms. Moreno asked the Board if there were any questions, to which there were none.

B.2 OFY-SG School Climate Survey Results Overview

Ms. Acosta-Alonzo presented the OFY-SG School Climate Survey Results Overview. This item was presented for informational purposes. It summarized the results of the annual School Climate Survey administered by Skyrocket in Spring 2025 across staff, student, and parent groups. As part of the School’s continuous improvement efforts, educational partner engagement, and in alignment with the Local Control Funding Formula (“LCFF”) Local Priority 6 requirement to administer an annual school climate survey, OFY-SG partnered with Skyrocket to conduct a comprehensive survey. This survey was designed to capture community perceptions around key areas such as safety, inclusion, engagement, connection, and support. OFY-SG received a tailored School Climate report highlighting key insights across eight (8) to ten (10) climate dimensions, including Social-Emotional and Physical Safety, Connection and Belonging, and Leadership. These reports included average scores from staff, student, and parent responses; key insights

and trends drawn from the data; and, recommended next steps for improvement or reinforcement. The OFY-SG Leadership shall use these insights to inform the 2025-2026 LCAP development, professional development planning, the completion of the LCFF Local Priority 6 on the California Dashboard, and schoolwide initiatives to support a positive and inclusive learning environment. OFY-SG's key strengths from the results included high confidence in social-emotional and physical safety; strong sense of connection and belonging within the School's community; and, professionalism among School staff was rated very positively. OFY-SG's areas of opportunity included student-teacher relationship, fairness and clarity of the School's rules and environment, and, perceptions of peer pressure especially related to social media. Ms. Acosta-Alonzo asked the Board if there were any questions, to which there were none.

B.3 OFY-SG Public Hearing on the 2024-2027 Local Control and Accountability Plan ("LCAP") for Fiscal Year 2025-2026

Ms. Gondo opened the OFY-SG Public Hearing on the 2024-2027 Local Control and Accountability Plan ("LCAP") for Fiscal Year 2025-2026. Ms. Acosta-Alonzo presented the OFY-SG Public Hearing on the 2024-2027 Local Control and Accountability Plan ("LCAP") for Fiscal Year 2025-2026. The Board was asked to review and hold a public hearing to solicit the recommendations and comments of members of the public regarding the specific goals, actions, and expenditures proposed to be included in the 2024-2027 LCAP for Fiscal Year 2025-2026. The Local Educational Agency ("LEA") solicited recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The Board was provided in their meeting materials with the breakdown of goals, metrics, actions, and allocations per each action. The OFY-SG Principal was part of the review and development of the proposed actions and expenditures in the 2025-2026 LCAP, which reflected feedback from educational partners.. Ms. Acosta-Alonzo reviewed the goals, metrics, and actions within the LCAP. She stated that there were no changes to the goals compared to last year. For Goal One, OFY-SG focused on English Learners ("EL"), Long-Term English Learners ("LTEL"), Students with Disabilities ("SWD"), and Socioeconomically Disadvantaged pupils ("FRMP") to demonstrate academic growth, progress toward post-secondary goals, and increased graduation rate through targeted, individualized instruction tailored to their unique needs and learning styles by providing quality curriculum and instruction. All metrics remained the same compared to last year. For Goal Two, the School focused on enhancing student success and readiness for post-secondary endeavors by increasing overall Graduation rates to move out of Comprehensive Support and Improvement ("CSI") identification, as well as improving performance on the College and Career Indicator by exposing students to college credit and Career and Technical Education ("CTE") courses to all students. OFY-SG also emphasized attention on Hispanic and FRMP students who were identified as performing at the lowest level on the California Dashboard. The metrics remained the same compared to last year. For Goal Three, the School aimed to advance Priorities 3 and 6 by fostering a secure and supportive learning environment. This involved enhancing School Connectedness, Educational Partner Feedback opportunities, and a sense of safety and belonging among all Educational Partners, with special attention to Foster Youth, Homeless, LTEL, EL, SWD, and FRMP students. In addition, Priority 1 will be addressed to uphold the quality of maintenance, operations, facilities, and teacher assignments. Progress will be monitored annually to assess the need for adjustments or prioritization of this goal.

Ms. Acosta-Alonzo highlighted the School's progress on its goals and metrics within the LCAP. For Goal One's metrics, OFY-SG increased reclassification rates through increased one-on-one time with EL Specialists and tutoring supports. For Special Education ("SPED") graduation rates, the School was working to increase support with resources to meet the students' IEP goals, academic goals, and graduation goals. Ms. Acosta-Alonzo highlighted that the School increased its rates in Math Grade Equivalency, LTEL Reading Grade Equivalency, and increased the English Learner Progress Indicator ("ELPI") level on the California Dashboard. For Goal Two's metrics, OFY-SG worked to increase the exposure and awareness of college credit courses specifically for its FRMP students through workshops and college course preparation. Ms. Acosta-Alonzo highlighted that the School increased its DASS one-year graduation rate

to 90.6% on the California Dashboard. Another highlight was the increase in college and career course enrollment among student subgroups, specifically Hispanic students. For Goal Three’s metrics, the School was working to decrease chronic absenteeism through cohort support and academic support among the middle school student population. Ms. Acosta-Alonzo highlighted that the School’s dropout rates decreased among both middle school and high school student populations. Ms. Acosta-Alonzo asked the Board if there were any questions.

Ms. Gothold asked, regarding the EL students, which languages are most represented among the population. Ms. Acosta-Alonzo indicated that most students speak Spanish with a small group of students who speak Armenian.

Ms. Gondo asked if there was anyone from the public who would like to provide a comment, to which there were none. Ms. Gondo asked Ms. Moreno if she had received any public comments through other communications, to which there were none. Ms. Gondo stated that the Public Hearing on the 2024-2027 Local Control and Accountability Plan (“LCAP”) for Fiscal Year 2025-2026 was closed.

B.4 OFY-SG Student Handbook for Fiscal Year 2025-2026

Ms. Frymark presented the OFY-SG Student Handbook for Fiscal Year 2025-2026. The Student Handbook is an annual handbook made available to students, parents, and legal guardians upon enrollment. This handbook is a routine, operational handbook that included general school information including Academics, Student Conduct and School Safety, Health and Wellness, and other required notifications.

The Student Handbook for Fiscal Year 2025-2026 was reviewed in collaboration with School Leadership and legal counsel, and revised to include the following updates. The first update was organizational and structural revisions to improve the handbook’s overall functionality. These changes ensured the document was more useful and aligned with user needs. These improvements in usability contributed to operational efficiencies by making the handbook easier to navigate, translation costs could be minimized, and site-level printing could be reduced. The Student Smartphone Use Policy and Student Medical Leave Policy were new additions to the handbook. The major policies that were updated in the handbook included the Anti-Discrimination, Harassment, Intimidation, and Bullying Policy; Discipline Policy; Student Search and Seizure Policy; Uniform Complaint Procedures Policy; Title IX Policy; and the Youth Suicide Prevention Policy. Ms. Frymark shared that there were some new additions and updates that were under development that will be included in the final draft of the handbook. These new additions and updates included embedding the operational school calendar, removing references to summer school or summer courses, updating the 504 section for wording consistency, and updating the Laptop Restitution Policy and the Medication Policy. The fiscal impact was possible lower operations costs. Ms. Frymark asked the Board if there were any questions, to which there were none.

B.5 OFY-SG Financial Update

Mr. Salazar presented the OFY-SG Financial Update. The financial update was based on the March 2025 close and includes the Senate Bill (“SB740”) report, the Detailed Income Statement, the Variance Analysis Report, the Balance Sheet, and the Cash Flow Forecast. On the SB740 report, the Second Principal Apportionment (“P2”) Average Daily Attendance rate (“ADA”) was 490.22. Total revenue was \$8,370,871. Certificated Salaries and Benefits were \$3,825,330, or 45.70% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits were \$6,726,012, or 80.35% of revenue. For the non-instructional expenses, Operations and Facilities was \$418,155 and Administration and Other Activities was \$578,223. The excess revenue, before the spending benchmarks were considered, was \$648,481 or 7.75% excess revenue percentage on the year. The School has met and exceeded its Certificated spending

benchmark by \$456,055. The School has met and exceeded its total Instructional spending benchmark by \$62,605. The excess revenue remained at \$648,481 or 7.75% excess revenue percentage on the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line by line, month by month report of details which included the School's actuals from July through March with the budget from April to June, rolled up into the SB740 report. Mr. Salazar noted that total revenue was the same at \$8,370,871, total payroll, including certificated non-certificated, and benefits, was at \$3,984,274 or 47.60% of revenue, and total expenses were \$7,722,390. Mr. Salazar reviewed the variance analysis report and indicated that the threshold of 1% of Year-to-Date expenses was \$58,992. He explained that 1% will be taken out of the year-to-date expenses as a threshold, and any variance that exceeds that threshold will be highlighted and explained. The Certificated Salaries and Wages line item was overbudget due to the Quarter 1 salaries being underbudgeted. The salaries were reforecasted in October 2024, and Mr. Salazar noted the School was working to come in line with the budget for rest of the year. For Consulting, the CTE and Grant Services line item came in over budget due to the actual cost of classes being higher for this year. For Materials, the Tech Materials line item was underbudget due to less spending than anticipated which was a savings for the School. Mr. Salazar also reviewed the balance sheet. As of March 31, 2025, total assets were \$9,228,134; total liabilities were \$4,673,248; and total net assets were \$4,554,886. Mr. Salazar proceeded to review the cash forecast. As of March 31, 2025, OFY-SG had \$2,434,835 cash in bank. Based on current projections, the School was projected to have \$2,445,013 cash in bank as of June 30, 2025. Mr. Salazar asked the Board if there were any questions, to which there were none.

C. Action Item(s)

C.1 OFY-SG Budget for Fiscal Year 2025-2026

Mr. Salazar presented the OFY-SG Budget for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFY-SG Budget for Fiscal Year 2025-2026. The assumptions were developed by the School's Leadership team, the Skyrocket School Business team, and the 9 Dot Accounting team. The budget was developed based on the projections for the ADA rate. The budget may be updated once the May revision is received and inputted. If any updates include changes greater than 10%, then the Board shall receive a financial update at the next Board meeting. The projected ADA rate for OFY-SG was 465.34. Based on the ADA projection, the revenue was forecasted to be \$7,990,171. Total payroll expenses were forecasted to be \$3,753,395 or 46.98% of revenue. The total expenses, which included payroll and benefits, were \$7,603,665 or 95.16% of revenue. The projected excess revenue for Fiscal Year 2025-2026 was \$386,506 or 4.84% excess revenue rate on the year. Mr. Salazar asked the Board if there were any questions.

Ms. Gondo asked if there were any new or key assumptions that went into this budget. Mr. Salazar indicated that the budget was prepared in alignment with trends for the next year, and there were not any specific assumptions to highlight. Ms. Moreno shared that the planning of the budget was stable while still meeting and serving all the students' needs.

Ms. Gondo asked Mr. Salazar if he thinks there will be any big changes from the May revision of the budget. Mr. Salazar indicated that there was a slight change to the Cost of Living Adjustment ("COLA") rate for next year, which could lead to deferrals with apportionments. The apportionments fund could be delayed, but Mr. Salazar will update the Board if there are any changes over 10%. Mr. Salazar shared that the School has a healthy cash balance which supports the School in making adjustments when needed.

Ms. Gothold moved to approve the OFY-SG Budget for Fiscal Year 2025-2026. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.2 OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2023-2024

Mr. Salazar presented the OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2023-2024. The Board was asked to review and consider approval and/or ratification of the OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2023-2024. Form 990 is used by tax-exempt organizations, nonexempt charitable trusts, and section 527 political organizations to provide the IRS with the information required by section 6033. This was an informational return, on which no tax is paid or levied on the School. Mr. Salazar reviewed Parts I through XII of the Form 990. By completing Part IV, the organization determines which schedules are required. Form 199 is the FTB version of the Form 990 but in a different format. This return was based upon the Audited Financials presented to the Board in January. This return was reviewed and approved by the Board President. This return was prepared and electronically filed by CliftonLarsonAllen LLP, the School’s contracted audit firm and tax preparer. There was no fiscal impact. The Superintendent recommended the approval of this item. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Gondo moved to approve and ratify the OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2023-2024. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.3 OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2025-2026

Ms. Moreno presented the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2025-2026. This Declaration assists the School in finding qualified teachers to fill open positions. The Board needs to adopt a declaration at a regularly scheduled public meeting to certify that there is an insufficient number of certificated persons who meet the specified employment criteria for the positions listed. By submitting this annual declaration, the School certifies that a diligent search to recruit a fully prepared teacher for the assignment(s) has been made. If a suitable fully prepared teacher is not available, then the School will make a reasonable effort to recruit based on the priority stated in the declaration. There was no fiscal impact. The Superintendent recommended the approval of this item. Ms. Moreno asked the Board if there were any questions.

Ms. Gondo asked if the School had any open positions at the moment. Ms. Moreno stated that the School did not have any open positions at the moment, but due to the nature of the program, this item allows OFY-SG to have a certain level of flexibility when responding to staffing needs throughout the year.

Ms. Gothold moved to approve the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2025-2026. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.4 OFY-SG Anti-Discrimination, Harassment, Intimidation, and Bullying Policy

Ms. Frymark presented the OFY-SG Anti-Discrimination, Harassment, Intimidation, and Bullying Policy. The Board was asked to review and consider approval and/or ratification of the OFY-SG Anti-Discrimination, Harassment, Intimidation, and Bullying Policy. This policy ensures a safe learning environment by prohibiting all forms of harmful behavior, including cyberbullying. Such conduct, whether in person or online, disrupts education and will not be tolerated. Prohibited actions include offensive jokes,

messages, images, and any violations of School, state, or federal laws. Students who engage in misconduct may face disciplinary actions, including detention, expulsion, or law enforcement referral. This policy applies on school property, at school events, on school transportation, and through digital communications that impact the School. The Anti-Discrimination, Harassment, Intimidation, and Bullying Policy language, previously found in the Student Handbook, was extracted for legal review and inclusion in the annual Comprehensive School Safety Plan (“CSSP”). This policy was expanded to include reporting procedures for both students and staff as well as specific language regarding required training for staff in accordance with Education Code Section 32283.5. In terms of reporting and procedures, Ms. Frymark shared that the policy states that students are encouraged to report incidents to teachers, counselors, or administrators. They also have an option to report any incidences of harassment, discrimination, or bullying through the “We Want to Know” hotline, which is an anonymous way of reporting. Staff are required to report incidences to administration in Human Resources and immediately submit written documentation using internal school forms. All complaints shall be investigated promptly by School Leadership and appropriate disciplinary or supportive measures shall be taken. The policy mandates an annual training for all staff in bullying prevention and responses. Ms. Frymark worked closely in collaboration with School Leadership and legal counsel to develop this policy. There was no fiscal impact. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve and ratify the OFY-SG Anti-Discrimination, Harassment, Intimidation, and Bullying Policy. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.5 OFY-SG Student Search and Seizure Policy and Procedures

Ms. Frymark presented the OFY-SG Student Search and Seizure Policy and Procedures. The Board was asked to review and consider the approval and/or ratification of the OFY-SG Student Search and Seizure Policy and Procedures. The Student Search and Seizure Policy was designed to promote a safe learning environment by allowing school officials to search students and their belongings when necessary. This policy ensures that student searches are conducted fairly and within legal guidelines, balancing school safety and individual student rights. All searches must be based on reasonable suspicion and conducted in a minimally intrusive manner. Random searches are permitted if conducted lawfully and neutrally, using methods like metal detectors. School officials should respect students’ privacy, conduct searches with care, and when possible, have officials of the same gender perform them. Invasive searches, such as body cavity inspections, are strictly prohibited. Confiscated prohibited or illegal items may be turned over to law enforcement, and all searches must be documented. Disciplinary actions will follow the School’s Discipline Policy and may include suspension or expulsion. Personal electronic devices will not be searched unless there is an immediate safety threat, though they may be confiscated if used in violation of school rules. Ms. Frymark shared that the policy also included language specific to weapon detection systems that can be used on campus to prevent the use of any kind of weapons. The policy stated that there will be signage indicating that a weapon detection system is in use on campus. Under state and federal law, students’ cell phones or personal devices are protected and may not be searched without the student’s consent and reasonable suspicion. For fiscal impact, there was no significant cost with adopting the policy. However, costs will be incurred if the School opts to procure a weapon detection system. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions.

Ms. Gondo asked if all teachers will be trained on this policy. Ms. Frymark indicated that the staff will undergo formal training after the Board’s approval of this item.

Ms. Gondo moved to approve and ratify the OFY-SG Student Search and Seizure Policy and Procedures. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.6 OFY-SG Student Smartphone Use Policy

Ms. Frymark presented the OFY-SG Student Smartphone Use Policy. The Board was asked to review and consider approval of the OFY-SG Student Smartphone Use Policy. The purpose of the Student Smartphone Use Policy is to create a learning environment that minimizes distractions and supports student safety, responsibility, and academic focus. In alignment with Education Code Section 48901.7 and Assembly Bill 3216 (2024), the policy established clear guidelines for when and how smartphones may be used on campus. During instructional time, all student smartphones must be turned off or placed in airplane mode and stored in a designated location as identified by school administrators. Outside of instructional periods, smartphone use may still be limited at the discretion of staff, and students are expected to follow any directives given regarding phone use. The policy also recognized that there are appropriate and necessary situations for smartphone use, such as emergencies, medical needs (with proper documentation), or instances outlined in a student's Individualized Education Program ("IEP"). Staff permission may also allow limited use. To enforce these rules, the policy outlined consequences for violations, including possible confiscation and disciplinary action, and it provided procedures for safe storage of both student devices and any confiscated phones. Staff will receive ongoing training to support consistent implementation. Ultimately, the Student Smartphone Use Policy was designed to promote a safe, respectful, and distraction-free school environment. Ms. Frymark stated that the policy does not permit school staff to access student data or monitor digital activity. This policy was reviewed by the School's legal counsel. The fiscal impact was any smartphone safe storage system purchased to allow policy implementation shall fall within the School's operational budget. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions.

Ms. Gondo asked how this policy will be rolled out to the students. Mr. Moreno shared that the School had begun using Yonder pouches, which is a magnetically sealed pouch used to secure the students' smartphones when they come into the center. The students maintain possession of their phones within the Yonder pouches at all times. Ms. Moreno also shared that there has been ongoing communication with students and parents on smartphone use during instructional time.

Ms. Gondo moved to approve the OFY-SG Student Smartphone Use Policy, effective July 1, 2025. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

5. Adjournment

Ms. Gondo indicated that the next regularly scheduled Board meeting will be on June 26, 2025 at 10:00 A.M. (PT). There were no additional comments or questions prior to adjournment.

Ms. Gothold moved to adjourn. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote. The meeting was adjourned at 11:21 A.M. (PT).



Ms. Lilit Varuzhanyan
Secretary, Options For Youth-San Gabriel, Inc.