

MINUTES

OPTIONS FOR YOUTH-SAN GABRIEL, INC. *A California Nonprofit Public Benefit Corporation*

BOARD OF DIRECTORS ADJOURNED REGULAR MEETING

June 27, 2025

Zoom Meeting Dial-In: 1-669-900-6833
Zoom Meeting ID: 847 1569 7499

Meeting Location: 215 S. Mission Drive, San Gabriel, CA 91776

Teleconference Location: 16807 Falda Avenue, Torrance, CA 90504
10121 Pounds Ave, Whittier, CA 90603

An adjourned regular meeting of the Board of Directors (“Board”) of Options For Youth-San Gabriel, Inc., a California nonprofit public benefit corporation (“OFY-SG” or the “School”), was held on June 27, 2025 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation’s Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided in the Agenda.

OPEN SESSION

1. Call to Order

The meeting was called to order at 9:00 A.M. (PT) by Ms. Barbara Gondo, President of OFY-SG.

2. Welcome and Roll Call

The following Directors, constituting a quorum of the Board, were present at this meeting:

Ms. Barbara Gondo, President and Board Member
Ms. Jane Gothold, Chairperson and Board Member
Ms. Lilit Varuzhanyan, Secretary, Treasurer, and Board Member

The following individuals identified themselves as being present:

Andy Tsai, Superintendent of Business Operations, OFY-SG
Richard Moreno, Director of Schools, OFY-SG
Jodi Moreno, Assistant Director of Leadership & Learning, OFY-SG
Megan Betry, Principal, OFY-SG
Sarai Acosta-Alonzo, Assistant Principal of Instructional Programs, OFY-SG
Maricela Frymark, Senior Director of School Policy and Compliance, Propel, A Charter Management Group, Inc. (“Propel”)
Cristina Wilkinson, Chief HR Operations Officer, 9 Dot Education Solutions, LLC (“9 Dot”)
Levik Mansourian, Corporate Controller, 9 Dot
Alex Salazar, Divisional Controller, 9 Dot

Melissa Bauer, Senior Board Relations Manager, 9 Dot
Janel Lee, Board Relations Specialist, 9 Dot
Jennifer Robitaille, Executive Director of Options For Youth-California, Inc. (“OFY-CA”)
Greg Bordo, Legal Counsel for OFY-SG, Blank Rome LLP

3. Public Comment

Ms. Gondo stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Members of the public were asked to limited comments to two (2) minutes with no more than fifteen (15) minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

4. Items for Information and/or Action

A. Consent Agenda

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the School. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A.1 OFY-SG Consent Log Including Superintendent’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards

The Board was provided in their meeting materials with the OFY-SG Consent Log Including Superintendent’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards for the Board’s review and consideration of approval and/or ratification. There was no fiscal impact. The proposed motion was to approve and/or ratify the OFY-SG Consent Log Including Superintendent’s Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards.

A.2 OFY-SG Comprehensive School Safety Plan (“CSSP”) for Fiscal Year 2025-2026

The Board was provided in their meeting materials with the OFY-SG Comprehensive School Safety Plan (“CSSP”) for Fiscal Year 2025-2026. In accordance with Assembly Bill (“AB”) 1747 and California Education Code (“EC”) Section 32281, the School Safety Committee developed and shall execute the CSSP as presented. The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and policies to prevent and respond to incidents involving emergencies, natural disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects. The School Safety Team collaborated with its support providers, the School’s Parent Advisory Committee (“PAC”) team, local emergency response departments, and various community stakeholders to gather information on current practices, challenges, and resources to assist in the development of this plan. The CSSP included the following: Child Abuse reporting procedures; Routine and emergency disaster procedures; Suspension/Expulsion policies and procedures; Procedures to notify teachers of dangerous pupils; Schoolwide dress code; Visitor Policy; and, Policies and procedures to maintain a safe and orderly environment conducive to learning. New elements were added to this year’s CSSP, which included the following: Search and Seizure Policy; Youth Suicide Prevention Policy; Naloxone Program; Instructional

Continuity Plan; and, Cardiac Emergency Response Plan. The Instructional Continuity Plan (“ICP”) was added due to Senate Bill (“SB”) 153, Chapter 38, which adds a provision to California EC Section 32282 that requires Local Educational Agencies (“LEAs”) to adopt a plan to ensure all students can access instruction during a natural disaster or emergency. The ICP must be included within an LEA’s CSSP by July 1, 2025. The School’s ICP described the response for establishing and maintaining communication with the school community and the continuity of educational and other support services for students when a natural disaster or other emergency disrupts normal school operations. This plan was drafted by the School, with consideration of California Department of Education (“CDE”) guidance, and was reviewed by the School’s legal counsel. The ICP included the following elements: description of the steps that the School will take to initiate contact and establish a two-way communication with students and families; outlined the curriculum and assessment modalities in which can be offered during an emergency; description of the types of educational and support services available to students during an emergency; and, the methods by which support services can be delivered to students. The Cardiac Emergency Response Plan (“CERP”) outlined the School’s procedures to respond to incidents involving an individual experiencing a sudden cardiac arrest or a similar life-threatening medical emergency while on school grounds. This plan identified the local Cardiac Emergency Response Team (“CERT”), described the Automated External Defibrillator (“AED”) maintenance and locations, and related staff trainings/certifications. Lastly, the CERP protocol outlined the steps that the CERT shall take when responding to a suspected sudden cardiac arrest. For fiscal impact, the costs associated with adopting this plan shall be absorbed by the School’s 2025-2026 operating budget. The Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Comprehensive School Safety Plan (“CSSP”) for Fiscal Year 2025-2026 as presented, and to ratify any future edits based on changes required by Education Code, public health and/or government emergency response directives, as requested by the Superintendent.

A.3 OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026

The Board was provided in their meeting materials with the OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026. The purpose of an annual meeting calendar was to provide a structured and organized framework for Board activities through the School and fiscal year. It ensures that all essential responsibilities, strategic discussions, critical decisions, and compliance obligations are addressed at the appropriate time. The OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026 helps Board members, staff, and the public understand the meeting schedule, ensuring transparency and clarity for the School. The OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026 also serves as a planning tool for agenda preparation to ensure all fiduciary, strategic, and Board development tasks are addressed. OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026 included the proposed six (6) meeting dates that best align with the School’s operational needs and Board member availability. There was no fiscal impact. The Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Board Meeting Calendar for Fiscal Year 2025-2026.

Ms. Gothold moved to approve the OFY-SG Consent Agenda. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

B. Information Item(s)

B.1 OFY-SG Leadership Update

Mr. Tsai presented on the OFY-SG Leadership Update. Jodi Moreno has begun transitioning into her new role as the Assistant Director of Leadership & Learning. Mr. Tsai thanked Ms. Moreno for all her hard work at OFY-SG. He formally introduced Megan Betry as the new Principal of OFY-SG and Richard Moreno as the Director of Schools for OFY-SG. Ms. Tsai asked the Board if there were any questions, to

which there were none.

B.2 OFY-SG Charter Update

Ms. Moreno presented the OFY-SG Charter Update. She shared that this was her last update as Principal, stating it was a privilege to serve OFY-SG. The 2024-2025 school year was full of great student achievements and meaningful growth. The total enrollment for OFY-SG was one hundred twenty-three (123) students, with a monthly progression rate of 90.58%. OFY-SG held its final Resilient Individuals Striving for Excellence (“R.I.S.E.”) meeting of the year to celebrate the graduating seniors and to reflect on the lessons and growth experienced throughout the school year. The School hosted its Awards Night in May to recognize students for their hard work and achievements in areas such as attendance, most improved, and academic excellence. Special recognition was given to eight (8) seniors who were honored for completing the A-G requirements, and ten (10) seniors were recognized for committing to a college, university, or trade school. In May, a group of students had the incredible opportunity to participate in the final Pathways trip to Ireland. During their journey, the students explored Ireland’s rich history and vibrant culture through hands-on experiences and guided learning. The trip was not only educational, but also deeply inspiring, creating lasting memories and broadening the students’ global perspectives. In efforts to promote mental health awareness, OFY-SG’s Post-Secondary Counselor provided mental health awareness pins and shared a resource flyer with mental health tips that was available via daily announcements and the School’s social media platform. For sports, the seasons for Girls’ Softball and Boys’ Flag Football ended on a high note with both teams advancing to and winning the championship games. The School was extremely proud of the student athletes for their dedication, teamwork, and perseverance throughout the season. OFY-SG proudly hosted its Graduation Ceremony on June 30, 2025 at the Pasadena Civic Auditorium. This momentous occasion celebrated the hard work, perseverance, and accomplishments of the graduating students. Ms. Moreno shared that OFY-SG was in great hands with Ms. Betry and Mr. Moreno, and she was excited to see what they can accomplish. Ms. Moreno asked the Board if there were any questions, to which there were none.

Ms. Gondo thanked Ms. Moreno for her hard work, and congratulated her on her new role.

B.3 OFY-SG School Wellness Policy Progress to Goals Update

Ms. Acosta-Alonzo presented the OFY-SG School Wellness Policy Progress to Goals Update. The School has adopted a Wellness Policy which contains annual goals in various wellness-related categories such as Nutrition Education, Nutrition Promotion, Physical Activity and Education, and other School-Based Activities. The School shall provide no less than one (1) update per semester to the Board on progress made towards goal achievement.

For Nutrition Education, OFY-SG highlighted mental health through an awareness campaign for Suicide Awareness and Mental Health Awareness in May. The School’s counselor sent a suicide awareness newsletter to students and families which outlined the suicide warning signs for youth, protective factors for suicide, crisis phone numbers, and other resources. For Mental Health Awareness, the School passed out mental health pins for students to wear on their school lanyards and created a resource flyer with mental health tips that was posted throughout the resource center. OFY-SG held a creative expressions mental health workshop where students were encouraged to use different types of creative ways to support their mental health through painting, journaling, crafts, and music. Additionally, the School provided the students with an opportunity to take part in a service-learning trip to hike and pick up trash through Eaton Canyon. During this field trip, the students were provided with healthy snacks and a wellness lunch item, and learned how to make healthy lifestyle choices through exercise and nutrition. For Nutrition Promotion, OFY-SG provided a breakfast and lunch meal program that was available to all students and was marketed through Back to School Night, monthly newsletters, and daily announcements. The meals were fully accessible at

the entrance of the resource center. For Physical Activity and Education, OFY-SG continued to have strong student participation in its sports programs. During the Spring semester, the students had the option to sign up for Boys' Flag Football or Girls' Volleyball. The students also had an opportunity to participate in one-day tournaments for Girls' Basketball and Boys' Volleyball. The School continued to promote and offer Physical Education courses to all students. For School-Based Activities, OFY-SG organized the Water Youth Safety field trip which was a one-day ocean education adventure. Los Angeles County lifeguards introduced students to many aspects of ocean safety through in-water participation. The students also participated in Cardiopulmonary Resuscitation ("CPR") and First Aid demonstrations, kayaking, surfing/paddling, boogie boarding, and beach games. Ms. Acosta-Alonzo asked the Board if there were any questions, to which there were none.

B.4 OFY-SG Fall 2025 Local Indicators

Ms. Acosta-Alonzo presented the OFY-SG Fall 2025 Local Indicators. The State Board of Education ("SBE") approved standards for the local indicators that support an LEA in measuring and reporting progress within the appropriate priority area. The approved performance standards required an LEA to: i) annually measure its progress in meeting the requirements of the specific Local Control Funding Formula ("LCFF") priority; ii) report the results as part of a non-consent item at a regularly scheduled public meeting of the local Governing Board/Body in conjunction with the adoption of the Local Control and Accountability Plan ("LCAP"); and iii) report results to the public through the Dashboard utilizing the SBE-adopted self-reflection tools for each local indicator. OFY-SG's Principal was part of the development of the local Indicators and confirmed the information submitted for review was accurate. For Priority 1, OFY-SG reported safe, clean, and functional facilities. There were no concerns in any areas or reports from the California Dashboard. For Priority 2, the School reported full implementation and stability across the state academic standards. For Priority 3, the School reported full implementation and stability based on parent surveys, parent and family engagement through open house communication, and strong educational partner relationships. For Priority 6, Ms. Acosta-Alonzo highlighted that OFY-SG's School Climate Survey reported that 93.35% of parents felt that the School ensured a safe and supportive learning environment and 88% of parents felt that their child was socially adapted to School. For Priority 7, the School reported that it provided a broad course of study specifically for its English Learner ("EL") students, Students with Disabilities ("SWD"), and any students who required one-on-one attention. Ms. Acosta-Alonzo asked the Board if there were any questions, to which there were none.

B.5 OFY-SG Financial Update

Mr. Salazar presented the OFY-SG Financial Update. The financial update was based on the April 2025 close and includes the Senate Bill ("SB740") report, the detailed income statement, the variance analysis report, the balance sheet, and the cash flow forecast. On the SB740 report, the Second Principal Apportionment ("P2") Average Daily Attendance rate ("ADA") was 490.22. Based upon that ADA, the total revenue was \$8,375,882. Certificated Salaries and Benefits were \$3,775,027, or 45.07% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits were \$6,622,476, or 79.07% of revenue. For the non-instructional expenses, Operations and Facilities was \$417,658 and Administration and Other Activities was \$582,801. The excess revenue, before the spending benchmarks were considered, was \$752,947 or 8.99% excess revenue percentage on the year. The School met and exceeded its spending benchmark for Certificated Salaries and Benefits by \$403,735. The School had a need to spend for its total Instructional spending benchmark of \$44,952. Mr. Salazar noted that the May close was recently completed, and the total Instructional spending benchmark has been met. The excess revenue after considering the spending benchmarks was \$707,996 or 8.45% excess revenue percentage on the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line-by-line, month-by-month report of details which included the School's actuals from July through April with the budget from May to June, rolled up into the SB740 report. Mr. Salazar noted that total revenue was the same at \$8,375,882. Total payroll, including certificated non-certificated, and benefits, was at \$3,946,710 or 47.12% of revenue, and total expenses were \$7,622,935. Mr. Salazar reviewed the variance analysis report and indicated that the threshold of 1% of Year-to-Date expenses was \$62,568. 1% will be taken out of the year-to-date expenses as a threshold, and any variance that is favorable or unfavorable will be highlighted and explained. The Certificated Salaries and Wages line item was overbudget due to the Quarter 1 salaries being underbudgeted. The salaries were reforecasted in October 2024, and the School was working to come in line with budget for rest of the year. For Consulting, the Career and Technical Education ("CTE") and Grant Services line item came in over budget due to the actual cost of classes being higher for this year. For Materials, the Tech Materials line item was underbudget due to less spending than anticipated which resulted in savings for the School. Mr. Salazar also reviewed the balance sheet. As of April 30, 2025, total assets were \$8,846,998; total liabilities were \$4,560,304; and total net assets were \$4,286,693. Mr. Salazar proceeded to review the cash forecast. As of April 30, 2025, OFY-SG had \$2,630,259 cash in bank. The School was projected to have \$2,134,330 cash in bank as of June 30, 2025, and \$259,023 cash in bank as of June 2026. Mr. Salazar noted that the School does anticipate a very large P2 payment in June or July that will adjust the cash forecast. Mr. Salazar asked the Board if there were any questions, to which there were none.

C. Action Item(s)

C.1 OFY-SG Resolution 2425-02 Approval of the Spending of Funds Received from the Education Protection Account ("EPA") (Res. 2425-02)

Mr. Salazar presented the OFY-SG Resolution 2425-02 Approval of the Spending of Funds Received from the Education Protection Account ("EPA") (Res. 2425-02). The Board was asked to review and consider approval of the OFY-SG Resolution 2425-02 Approval of the Spending of Funds Received from the Education Protection Account ("EPA") (Res. 2425-02). Pursuant to Article XIII, Section 36 of the California Constitution, LEAs such as charter schools are required to discuss and determine the use of EPA funds at an open meeting prior to June 30th annually, as well as post an accounting of funds received from the EPA and how those funds were expended on their website. This resolution sets forth the projected EPA funding for the 2025-2026 fiscal year, along with a breakdown of how those funds are expected to be spent. The fiscal impact was the projected EPA funding of \$1,113,410. Mr. Salazar noted that the School expected to spend the funds on both certificated personnel salaries and employee benefits. The Superintendent recommended the approval of this item. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Resolution 2425-02 Approval of the Spending of Funds Received from the Education Protection Account ("EPA") (Res. 2425-02), as presented. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.2 OFY-SG 2025-2026 Local Control and Accountability Plan ("LCAP") and Annual Update

Ms. Acosta-Alonzo presented the OFY-SG 2025-2026 Local Control and Accountability Plan ("LCAP") and Annual Update. The Board was asked to review and consider approval of the OFY-SG 2025-2026 Local Control and Accountability Plan ("LCAP") and Annual Update. LEAs are required to develop, adopt, and annually update a three-year LCAP using a template adopted by the California SBE. The LCAP must include the following: i) annual goals for all student groups aligned to state and locally identified priorities; ii) a review and analysis of the effectiveness of actions and services implemented in the prior year; and, iii)

adjustments to goals, actions, and expenditures based on outcomes and identified needs. The LEA was entering into Year 2 of the three-year LCAP cycle. The updates presented reflected the evolving needs of the School and the continued focus areas identified in the 2024-2025 academic year. Ms. Acosta-Alonzo noted that no changes or updates were made to the LCAP since it was presented to the Board in May. There was no fiscal impact. The Superintendent recommended the approval of this item. Ms. Acosta-Alonzo asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG 2025-2026 Local Control and Accountability Plan (“LCAP”) and Annual Update. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.3 OFY-SG Student Information Systems Services Agreement Between Education Dynamics, Inc, and Options For Youth-San Gabriel, Inc.

Mr. Tsai presented the OFY-SG Student Information Systems Services Agreement Between Education Dynamics, Inc., and Options For Youth-San Gabriel, Inc. The Board was asked to review and consider the approval of the OFY-SG Student Information Systems Services Agreement Between Education Dynamics, Inc., (“EDI”) and Options For Youth-San Gabriel, Inc. EDI will supply a Student Information System (“SIS”) called StudentTrac and related services under this agreement. This agreement includes exhibits detailing the scope of work and the fee schedule, including software development services (specifying core SIS modules, extended functionality, customization, curriculum management, auditor tools, digital contract solutions, technology integrations, student advisor tools, mobile access, technology solutions, and special program support), client services (including core application support, account management services, curriculum management support, professional services, and training/specialized support), and data services (including data management, data analysis, and business intelligence services). The term of the contract will be three (3) years commencing on July 1, 2025 and expiring on June 30, 2028. The term will automatically renew for successive one (1)-year terms unless either party provides written notice for non-renewal at least sixty (60) calendar days prior to the end of the term. The fiscal impact included annual service fees per active student record, in addition to possible fees for value-added services. The Fee Schedule was included in Exhibit B within the agreement. The Superintendent recommended the approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Student Information Systems Services Agreement Between Education Dynamics, Inc., and Options For Youth-San Gabriel, Inc., as presented. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.4 OFY-SG Student Handbook for Fiscal Year 2025-2026

Ms. Frymark presented the OFY-SG Student Handbook for Fiscal Year 2025-2026. The Board was asked to review and consider approval of the OFY-SG Student Handbook for Fiscal Year 2025-2026. The student handbook is an annual handbook made available to students, parents, and legal guardians upon enrollment. This handbook is a routine, operational handbook that includes general school information including Academics, Student Conduct and School Safety, Health and Wellness, and other required notifications. The 2025-2026 Student Handbook was reviewed and revised to include the following updates: i) organizational and structural revisions were made to improve the handbook’s overall functionality. These changes ensured the document was more useful and aligned with user needs; ii) these improvements in usability contributed to operational efficiencies by making the handbook easier to navigate, minimizing translation costs, and reducing site-level printing; iii) new policy additions included the Student Smartphone Use Policy and the Student Medical Leave Policy; and iv) major policies within the handbook that were updated included the following: Anti-Discrimination, Harassment, Intimidation, and Bullying Policy; Discipline Policy; Search

and Seizure Policy; Uniform Complaint and Procedures Policy; Title IX Policy; and the Youth Suicide Prevention Policy. With the Board's approval of this item, the School will update its website and add this item to the digital registration paperwork that families receive upon enrollment. The fiscal impact was possible lower operational costs. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Student Handbook for Fiscal Year 2025-2026, in its substantive form, and to authorize the Superintendent of OFY-SG, in consultation with legal counsel, to make revisions to the student handbook throughout the 2025-2026 academic year, if necessary, to align with necessary updates, new legal requirements, or updates to the Education Code, and to ratify actions taken related thereto. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

5. Announcement for Reason for Closed Session

Ms. Gondo announced the reason for closed session.

Ms. Bauer noted that the agency' designated representative was the Board Members and President Barbara Gondo.

The Board recessed into closed session.

CLOSED SESSION

6. CONFERENCE WITH LABOR NEGOTIATORS (Gov. Code section 54957.6.)
Unrepresented employee: Superintendent

OPEN SESSION

The Board adjourned closed session and reconvened into open session.

7. Public Report on Action Taken in Closed Session, if any

Ms. Gondo reported that no action was taken during closed session.

8. Items for Information and/or Action

C.5 OFY-SG Superintendent Employment Agreement

Ms. Wilkinson presented the OFY-SG Superintendent Employment Agreement. The Board was asked to review and consider approval of the OFY-SG Superintendent Employment Agreement between Options For Youth-San Gabriel, Inc. and Ms. Ileana Kiriakos. The employment term shall be effective July 1, 2025 through June 30, 2030. The hourly base compensation rate was \$106.83. The payment schedule was in approximately twenty-six (26) equal payments, less applicable taxes, deductions, and withholding authorized by law or in writing by the employee. Compensation shall be adjusted automatically by 4% on July 13th annually during the term. The fiscal impact was detailed within the contract. Ms. Wilkinson asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Superintendent Employment Agreement in its substantive form, with an hourly rate of \$106.83; to authorize 9 Dot and the School's legal counsel to work with Superintendent Ileana Kiriakos to finalize the details of the employment contract with no changes to

compensation; and to authorize the final employment contract to be executed by an officer of the corporation and by Superintendent Ileana Kiriakos. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.6 OFY-SG Year-Round Incentive Compensation Program for 2025-2026: Superintendent

Ms. Wilkinson presented the OFY-SG Year-Round Incentive Compensation Program for 2025-2026: Superintendent. The Board was asked to review and consider approval of the OFY-SG Year-Round Incentive Compensation Program for 2025-2026: Superintendent. The Board had adopted a discretionary year-round incentive program in order to recognize and reward exceptional performance, significant contributions, and substantial accomplishment by the Superintendent during the fiscal/school year. Metrics were based on the Schools' goals and responsibilities, and must be met in order for the Superintendent to receive the incentive compensation. Ms. Wilkinson reviewed the four (4) areas of incentive criteria that must be met. The first area was SB740 Compliance to ensure each eligible school meets the SB740 spending requirements by the annual deadline, with no funding withheld. The second area was Enrollment Growth, with the goal to achieve at least 1% year-over-year enrollment growth across the network. The third area was Charter Renewal Readiness, in which all charter renewal applications are submitted on time and ensure all schools are on track for successful renewals. The fourth area was Leadership Development and Retention to strengthen leadership alignment and stability by providing targeted training tied to the mission and model, and retaining at least 90% of school site leadership throughout the year. The fiscal impact was maximum incentive eligibility of \$1,250. Ms. Wilkinson asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Year-Round Incentive Compensation Program for 2025-2026: Superintendent, including a year-round incentive eligibility of up to \$1,250, as presented. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.7 OFY-SG Membership Agreement between Options For Youth-California, Inc. and Options For Youth-San Gabriel, Inc.

Mr. Bordo presented on the OFY-SG Membership Agreement between Options For Youth-California, Inc. and Options For Youth-San Gabriel, Inc. The Board was asked to review and consider approval of the OFY-SG Membership Agreement between Options For Youth-California, Inc. ("OFY-CA") and Options For Youth-San Gabriel, Inc. OFY-CA is the sole statutory member of the Options For Youth ("OFY") network of charter schools. In that capacity, OFY-CA is responsible for appointing and removing Board members and making any changes to the Bylaws. OFY-CA maintains consistency across the network by appointing like-minded Board members to ensure all schools are consistent with their mission. The Internal Revenue Service ("IRS") has increased expectations for sole member entities, requiring them to engage in more substantive activities beyond governance functions to maintain its nonprofit status and tax-exempt status. To maintain control and consistency across the network, this Membership Agreement proposes that OFY-CA begin internally providing certain services that the School has historically outsourced to third-party vendors. The School anticipates paying a fee of 0.5% of the School's revenue for the services provided. Mr. Bordo noted that the Agreement in the Board's meeting materials had one error, which was to exclude restricted funding from the School's revenue in the calculation of the service fee. Restricted funds include grants and other governmental funds that come with restrictions as to how they can be used, and the School takes a very conservative approach to never include those funds in calculations of fees that are based on revenue. The services included were as follows: facilitating the filling of vacancies on the Board, networkwide marketing and branding, Board coordination and facilitation, risk management, event planning, the housing and protection of intellectual property, and curriculum development and quality control. Additional services may be requested when necessary. The Agreement shall be in effect until the

expiration of the charter term with the option to renew when, and if, the charter is renewed. The fiscal impact was 0.5% of the School's revenue. Mr. Bordo asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Membership Agreement between Options For Youth-California, Inc. and Options For Youth-San Gabriel, Inc. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

5. Adjournment

There were no additional comments or questions prior to adjournment.

Ms. Gothold moved to adjourn. Ms. Gondo seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote. The meeting was adjourned at 9:57 A.M. (PT).



Ms. Lilit Varuzhanyan
Secretary, Options For Youth-San Gabriel, Inc.