

## MINUTES

### OPTIONS FOR YOUTH-SAN GABRIEL, INC. *A California Nonprofit Public Benefit Corporation*

#### BOARD OF DIRECTORS REGULAR MEETING

**September 19, 2024**  
**10:00 A.M. (PT)**

Zoom Meeting Dial-In: 1-669-900-6833

Zoom Meeting ID: 829 5830 7848

**Meeting Location:** 215 S. Mission Drive, San Gabriel, CA 91776

**Teleconference Location:** 27056 Cherry Willow Drive, Santa Clarita, CA 91387  
10121 Pounds Ave, Whittier, CA 90603

A regular meeting of the Board of Directors (“Board”) of Options For Youth-San Gabriel, Inc., a California nonprofit public benefit corporation (“OFY-SG” or the “School”), was held on September 19, 2024 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation’s Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided in the Agenda.

#### OPEN SESSION

##### 1. Call to Order

The meeting was called to order at 10:00 A.M. (PT) by Ms. Jodi Moreno, President of OFY-SG.

##### 2. Welcome and Roll Call

The following Directors, constituting a quorum of the Board, were present at this meeting:

**Ms. Jane Gothold**, Chairperson and Board Member

**Ms. Lilit Varuzhanyan**, Board Member

The following individuals identified themselves as being present:

**Jodi Moreno**, President and Principal, OFY-SG

**Sarai Acosta-Alonzo**, Assistant Principal of Instructional Programs (“APIP”), OFY-SG

**Colleen Mullen**, Executive Director, Propel, A Charter Management Group, Inc. (“Propel”)

**Candice Varner**, Director of Schools, Propel

**Maricela Frymark**, Director of School Policy, Propel

**Jennifer Lenihan**, Chief People Officer, 9 Dot Education Solutions, LLC (“9 Dot”)

**Levik Mansourian**, Corporate Controller, 9 Dot

**Alex Salazar**, Divisional Controller, 9 Dot

**Melissa Bauer**, Board Relations Manager, 9 Dot

**Susan Fischer**, Board Relations Coordinator, 9 Dot

**Merrick Wadsworth**, Legal Counsel for OFY-SG, Procopio, Cory, Hargreaves & Savitch LLP  
**Millicent Sanchez**, Legal Counsel for OFY-SG, Swerdlow Florence Sanchez Swerdlow & Wimmer

### **3. Public Comment**

Ms. Moreno stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Members of the public were asked to limit comments to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. The total time for public comment may be limited at the discretion of the Board's presiding officer. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

### **4. Items for Information and/or Action**

#### **A. Consent Agenda**

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of the School. The Board will be asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

##### **A.1 Minutes of May 23, 2024**

##### **A.2 Minutes of June 27, 2024**

The Board received in their meeting materials the minutes of the May 23, 2024 and June 27, 2024 Board meetings for the Board's review and approval.

##### **A.3 OFY-SG Consent Log Including Principal's Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards**

The Board was provided in their meeting materials with the OFY-SG Consent Log Including Principal's Time Off Requests, Credit Card Consent Log and Additional Duties Timecards for the Board's review and consideration for approval and/or ratification. This was reviewed and verified by Propel. Propel recommended approval of this item.

##### **A.4 OFY-SG Report of Charter Services Agreements for Fiscal Year 2023-2024**

The Board was provided in their meeting materials with the OFY-SG Report of Charter Services Agreements for Fiscal Year 2023-2024. The Board was asked to review and consider approval and ratification of the OFY-SG Report of Charter Services Agreements for Fiscal Year 2023-2024. The Procedures subsection (in the Procurement Policy, in the Fiscal Policies and Procedures) outlines that the Board will receive, on a regular basis, a report of the School's service contracts approved pursuant to this section. This has been the Report of Charter Services Agreements. Since 2020, the School leadership has tracked the applicable service contracts and anticipated expenses manually and reported activities on an as-needed basis to the Board. As the policies evolved and changed, so did the scope and ease of tracking of the service contracts and the procedures for approvals. The Approvals Threshold subsection of the Fiscal Policies and Procedures outlines that the Board of the School shall review and approve all contracts and

purchases of \$100,000.01 or more with Non-Related Parties and of \$75,000.01 or more with Related Parties. The President shall review and approve all contracts and purchases between \$75,000.01 and \$100,000.01 with Non-Related Parties. The Principal shall review and approve contracts and purchases up to \$10,000. The Principal shall also review and approve contracts between \$10,000.01 and \$75,000 in consultation with the Charter Management Organization (“CMO”). Should the Principal and CMO disagree regarding approval, the contract shall be submitted to the Governing Board for consideration and approval. The Assistant Principal shall review and approve contracts and purchases up to \$5,000. The Report of Charter Services Agreements included all service providers and associated expenses within the outlined Approval Thresholds. This included expenses between \$0 to \$100,000. The report was organized alphabetically by service provider based on Board member request. There was no fiscal impact, and this report was included in recorded expenses for Fiscal Year 2023-2024 and the preliminary close. The proposed motion was to approve and ratify the OFY-SG Report of Charter Services Agreements for Fiscal Year 2023-2024.

Ms. Gothold moved to approve the OFY-SG Consent Agenda. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

## **B. Information Item(s)**

### **B.1 OFY-SG Charter Update**

Ms. Acosta-Alonzo presented the OFY-SG Charter Update. The School is currently serving one hundred twelve (112) students, which includes twenty-one (21) Special Education (“SPED”) students and twelve (12) English Learner (“EL”) students. OFY-SG’s monthly student progression rate was at 89.9%. The School completed the first administration of the Renaissance Standardized Test for the Assessment for Reading and Math (“RenStar”), and is acquiring data to provide appropriate intervention programming to students. For Student Engagement and Activities, OFY-SG offered its Science students the opportunity to visit the Griffith Observatory in July. This field trip was a unique opportunity to enhance the students’ understanding of astronomy in a practical and engaging way. In August, the middle school students went to the Wildlife Learning Center. This field trip allowed the students to make real life connections to science, and provided the opportunity to learn about conservation and the importance of understanding the illegal sale and trade of wild animals. The School held its first Activities Rush week to highlight all the extracurricular activities that it offers, such as field trips, clubs, sports, an art collective, and Pathways trips. The students also engaged in supportive social-emotional activities and helped maintain the School’s mission toward a positive school culture. Ms. Acosta-Alonzo asked the Board if there were any questions.

Ms. Gothold asked where the Wildlife Learning Center was located. Ms. Acosta-Alonzo shared that the center was located in Santa Ana.

### **B.2 OFY-SG Annual Charter Oversight and Performance Progress Report for Fiscal Year 2023-2024**

Ms. Moreno presented the OFY-SG Annual Charter Oversight and Performance Progress Report. She noted that this item was previously on June’s Board meeting agenda, but the version that was submitted at that time was a draft version of the report. The version included within the Board’s meeting materials was the final version that was submitted and presented to the San Gabriel Unified School District (“SGUSD”) Board of Education’s meeting in September. The Assistant Superintendent of Educational Services for SGUSD presented this report, and noted that OFY-SG was 100% on track toward renewal. Ms. Moreno shared that it was a very positive presentation, and highlighted the strong partnership between OFY-SG and SGUSD. She also noted that very few changes were made to the final version of this report. Ms. Moreno asked the Board if there were any questions, to which there were none.

### **B.3 OFY-SG Priority 1 Local Indicator Update: 2022-2023 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency**

Ms. Moreno presented the OFY-SG Priority 1 Local Indicator Update: 2022-2023 Teaching Assignment Monitoring Outcomes by Full-Time Equivalency. The California Department of Education (“CDE”) released the 2022-2023 Teaching Assignment Monitoring Outcomes (“TAMO”) by Full-Time Equivalency (“FTE”) data report on DataQuest in early July 2024. The CDE will report 2022-2023 TAMO data for each Local Educational Agency (“LEA”) on the 2024 California School Dashboard as part of the Priority 1 Local Indicator. Since this information was unavailable during the June Board meeting when the Local Indicators were reviewed, LEAs must report the 2022-2023 TAMO data at the next available meeting of the Governing Board and/or Body. The report provided FTE data for classroom-based teaching assignments reported by LEAs to the CDE through the California Longitudinal Pupil Achievement Data System (“CALPADS”). The CDE shared this data with the California Commission on Teaching Credentialing (“CTC”) for comparison against credential authorization data, as part of the annual assignment monitoring process through the California Statewide Assignment Accountability System (“CalSAAS”). This process evaluates whether teachers are authorized to teach their assigned courses based on their Statewide Educator Identification (“SEID”). The data reported publicly on the Fall 2024 California Dashboard included the total number of staff members teaching at FTE, the percentage rate of staff teaching at FTE, and comparison rating to statewide average. OFY-SG had 12.1 staff members teaching at FTE, 40.7% of staff teaching at FTE, and rated below the statewide average. Ms. Moreno shared an important distinction when comparing the School to the county or state was that OFY-SG utilizes the Local Assignment Option for Alternative Settings, which is outlined in the state’s Education Code. This option allows instructors to hold preliminary or clear teaching credentials without the need for subject matter specific credentials due to the alternative setting. Ms. Moreno asked the Board if there were any questions, to which there were none.

### **B.4 OFY-SG Financial Update**

Mr. Salazar presented the OFY-SG Financial Update. The financial update was based on the June close and includes the Senate Bill (“SB740”) report, the Detailed Income Statement, the Variance Analysis, the Balance Sheet, and the Cash Flow Forecast. Mr. Salazar noted that this was a soft close, and the final numbers will be issued with the audit in December. On the SB740 report, the actual Second Principal Apportionment (“P2”) Average Daily Attendance rate (“ADA”) was 499.52. Based on P2 ADA, the total revenue was \$8,266,778. Certificated Salaries and Benefits were \$3,775,687, or 45.67% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits were \$6,595,261, or 79.78% of revenue. For the non-instructional expenses, Operations and Facilities was \$437,500 and Administration and Other Activities was \$575,298. The excess revenue, before the spending benchmarks were considered, was \$658,719 or 7.97% excess revenue percentage on the year. The School has met and exceeded its Certificated Need-to-Spend by \$448,308. The School has met and exceeded its total combined Instructional Need-to-Spend by \$86,443. The excess revenue remained at \$658,719 or 7.97% excess revenue percentage on the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line by line, month by month report of details which were rolled up into the SB740 report. Mr. Salazar noted that total revenue remained the same at \$8,266,778. The total payroll, including certificated, non-certificated, and benefits, was at \$4,008,113, or 48.48% of revenue. The total expenses for the year were \$7,608,058. Mr. Salazar reviewed the variance analysis report and indicated that the threshold of 1% of Year-to-Date expenses was \$76,081. He explained that 1% will be taken out of the year-to-date expenses as a threshold, and any variance that exceeds that threshold will be highlighted and explained. The Certificated Salaries and Wages line item was underbudgeted by \$377,169 due to the salaries being based upon October staffing. The Certificated Incentives line item was underbudgeted by \$248,129 due to an increase to incentives that were paid in June as part of the Need-to-

Spend plan. For Consulting, the service billings line item for SPED services was overbudgeted due to the budgets being based on prior year trends. Mr. Salazar also reviewed the balance sheet. As of June 2024, total assets were \$6,809,001; total liabilities were \$4,295,096; and total net assets were \$2,513,905. Mr. Salazar proceeded to review the cash forecast. As of June 2024, OFY-SG had \$3,007,351 cash in bank. The cash forecast was pushed out to June 30, 2025, and OFY-SG was projected to have \$3,194,825 cash in bank. Mr. Salazar asked the Board if there were any questions, to which there were none.

### **C. Action Item(s)**

#### **C.1 OFY-SG Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01)**

Mr. Salazar presented the OFY-SG Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01). The Board was asked to review and consider approval of the OFY-SG Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01). Pursuant to Article XIII, Section 36 of the California Constitution, LEAs (such as charter schools) are required to discuss and determine the use of EPA funds at an open meeting prior to June 30<sup>th</sup> annually, as well as post an accounting of funds received from the EPA and how those funds were expended on their website. This Resolution sets forth the EPA funding received in the 2023-2024 Fiscal Year and the projected EPA funding for the 2024-2025 Fiscal Year, along with a breakdown of how those funds are spent. The fiscal impact for 2023-2024 EPA funding was \$901,603, and the fiscal impact for 2024-2025 projected EPA funding was \$1,999,348. Mr. Salazar stated that Exhibit A showed the spending of the funds and explained that, once approved, this information would be posted to the School’s website. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Resolution 2425-01 Approval of the Spending of Funds Received from the Education Protection Account (“EPA”) (Res. 2425-01). Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

#### **C.2 OFY-SG English Language Development Master Plan**

Ms. Acosta-Alonzo presented the OFY-SG English Language Development Master Plan. The Board was asked to review and consider the approval of the OFY-SG English Language Development Master Plan. OFY-SG strives to provide quality and equitable opportunities for academic achievement, workforce preparedness, career preparation, and planning through an Academic Learning Plan (“ALP”) to all of its students who exhibit less than reasonable fluency in academic English literacy. The English Language Development Master Plan (“ELDMP”) is a practical guide for all staff to use as they provide equitable services to every EL and Standard EL student at OFY-SG. This plan must be reviewed every three (3) years for possible modifications. In order to ensure full implementation of the ELDMP, OFY-SG requires mutual accountability of teaching staff and leadership to provide ongoing assistance in helping each school develop and implement practices that are consistent with the most current ELDMP and to monitor its implementation. The OFY-SG ELDMP was developed in accordance with current research and state and federal law for the purpose of accomplishing the following goals: i) To guarantee the delivery of quality instructional programs for all EL and Standard EL students throughout the schools; ii) To ensure that OFY-SG’s instructional program meets the needs of the EL and Standard EL student population; iii) To provide procedural information on the identification and assessment, placement, and reclassification of students who have been identified as having less than reasonable fluency in English; iv) To provide ongoing professional development and best-teaching practices that respect, affirm, and build upon the language and culture of each child; and, v) To define how the School’s EL programs are evaluated annually for efficacy.

There was no fiscal impact. Propel and the Principal recommended the approval of this item. Ms. Acosta-Alonzo asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG English Language Development Master Plan. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

### **C.3 OFY-SG Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate**

Ms. Sanchez presented the OFY-SG Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate. The Board was asked to review and consider approval of the OFY-SG Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate. The Human Resources policies of OFY-SG were outlined in this handbook. The purpose of this handbook was to help staff remain current, aware of changes to existing policies, and to learn about new programs and policies. This handbook was compiled and distributed for use by the employees of the School.

Ms. Sanchez reviewed the summary of updates for the 2024-2025 fiscal year. The following new policies were added, which included the Reproductive Loss Policy, the Bereavement Leave Policy, the Paid Medical Leave Policy, and the Paid Parental Leave Policy. A new law in California requires the Reproductive Loss Policy, which is for an employee who sustains a loss related to a failed adoption, a miscarriage, stillbirth, or other unsuccessful assisted reproduction act. The law requires that an employee is given up to five (5) days of unpaid leave, and if an employee sustains multiple losses in one year they are given up to twenty (20) days of unpaid leave. Ms. Sanchez reported on the Bereavement Leave Policy. This policy provides up to five (5) days of paid leave for the loss of a family member in an employee's family. The Paid Medical Leave Policy provides up to twelve (12) weeks of paid leave for eligible full-time and part-time employees who either themselves or a designated family member have serious health conditions. This leave runs concurrently with the Family Medical Leave Act ("FMLA") and the California Family Rights Act ("CFRA"). The Paid Parental Bonding Leave Policy provides up to twelve (12) weeks of paid leave for eligible full-time and part-time employees following a birth, adoption, or foster placement of a child. Ms. Sanchez reviewed the policies that were updated and/or revised, which included the Compensation Policy, the Conflict Prevention and Response Policy, and the Wellness Hours Policy. The Compensation Policy was updated to include additional compensation, incentives, stipends, and additional duty pay, and to provide a timeline for annual reviews and how to proceed if an employee does not accept their annual review. The Conflict Prevention and Response policy, formerly known as the School Fight Policy, was revised to remove inapplicable references to the Education Code. The Wellness Hours Policy, which provides Paid Time Off ("PTO") and sick time for either illness or relaxation, was updated to include an increased accrual cap of wellness hours. Lastly, the Mutual Agreement to Mediate/Arbitrate goes through constant review and was updated to strengthen the waivers on class actions, and to limit the scope of Private Attorneys General Act ("PAGA") litigation. There was no fiscal impact. 9 Dot and the Principal recommended the approval of this item.

Ms. Gothold moved to approve the OFY-SG Employee Handbook for Fiscal Year 2024-2025, California Addendum, and Mutual Agreement to Mediate/Arbitrate, as presented, and to ratify revisions made in alignment with required labor and employment laws throughout the fiscal year, in consultation with the School's legal counsel, and to authorize 9 Dot to facilitate actions related thereto. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

### **C.4 OFY-SG Revised Title IX Sex-Based Nondiscrimination Policy and Grievance Procedures**

This agenda item was tabled.

### **C.5 OFY-SG Addendum to Employee Handbook Title IX Training for Employees**

Ms. Frymark presented the OFY-SG Addendum to Employee Handbook Title IX Training for Employees. The Board was asked to review and consider approval of the OFY-SG Addendum to Employee Handbook Title IX Training for Employees. This addendum was a way to satisfy the all staff training requirement required by the new Title IX Federal regulations. The School's leadership expressed a desire to add this addendum to the Employee Handbook to help meet training compliance requirements. The addendum included a summary of Title IX, staff training requirements, the School's obligation to address, the identification of the School's Compliance team and role, and the definition of sex discrimination as defined by Title IX. It also outlined the School's scope of Title IX, the identification of the Title IX Coordinator, and the applicable notice and requirements. Ms. Frymark noted that this addendum included the Assistant Principal as the Title IX Coordinator. There was no anticipated fiscal impact, and any impact would be absorbed by the School's 2024-2025 operating budget. The Principal recommended the approval of this item. Ms. Frymark asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Addendum to Employee Handbook Title IX Training for Employees. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

### **C.6 OFY-SG Home Visit Policy and Procedure and Home Visitation Form**

Ms. Frymark presented the OFY-SG Home Visit Policy and Procedure and Home Visitation Form. The Board was asked to review and consider approval of the OFY-SG Home Visit Policy and Procedure and Home Visitation Form. Home visits serve as a vital method for engaging with students and families experiencing difficulties that impede regular school attendance. These visits provide an opportunity to address and mitigate any barriers to consistent student participation. However, home visits should only be conducted when deemed absolutely necessary. If the School's staff determine the necessity of a home visit, in compliance with applicable school policies, the Home Visit Policy and Procedure outlines the best practices for preparation, during the home visit, safety guidelines, and after home visit. Ms. Frymark shared that the Home Visitation Form would be used by staff to capture and summarize what happened during the home visit. Home visits are not routine, and this policy was created to clarify what to do when conducting a home visit. There was no anticipated fiscal impact. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions.

Ms. Varuzhanyan asked how often home visits are conducted. Ms. Moreno indicated that home visits are pretty infrequent, and only used for the intended purpose when all other procedures have been exhausted. She shared that these home visits are a helpful tool when needed.

Ms. Gothold moved to approve the OFY-SG Home Visit Policy and Procedure and Home Visitation Form. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

## **5. Announcement for reason for Closed Session**

Ms. Moreno announced the reason for closed session and the Board recessed into closed session.

## **CLOSED SESSION**

6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Gov. Code section 54957(b)(1).)  
Title: Principal

### **OPEN SESSION**

The Board adjourned closed session and reconvened into open session.

#### **7. Public Report on Action Taken in Closed Session, if any**

Ms. Gothold reported that there was no action taken during closed session.

#### **8. Items for Information and/or Action**

##### **C.7 OFY-SG Principal Compensation**

Ms. Varner presented on the OFY-SG Principal Compensation for Principal Jodi Moreno. The Board was asked to consider approval of: i) the performance evaluation of Principal Jodi Moreno as presented in closed session; ii) a 3% increase in base compensation, effective July 1, 2024, for the review period of July 1, 2023 to July 1, 2024, by increasing Principal Jodi Moreno's base pay by \$3,472.82, an increase from \$4,452.41 to \$4,585.98 biweekly. In annual terms, this was an increase from \$115,762.66 to \$119,235.48.

Ms. Gothold moved to approve the OFY-SG Principal Compensation for Principal Jodi Moreno, including i) the performance evaluation of Principal Jodi Moreno as presented in closed session; ii) a 3% increase in base compensation, effective July 1, 2024, for the review period of July 1, 2023 to July 1, 2024, by increasing Principal Jodi Moreno's base pay by \$3,472.82, an increase from \$4,452.41 to \$4,585.98 biweekly. In annual terms, this was an increase from \$115,762.66 to \$119,235.48. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

##### **C.8 OFY-SG Election of the Officers of the Corporation: Secretary and Treasurer**

Ms. Bauer presented the OFY-SG Election of the Officers of the Corporation: Secretary and Treasurer. According to Article VI of OFY-SG's Bylaws, certain officer positions are required for the corporation, which are President, Secretary, and Treasurer. Any number of offices may be held by the same person except otherwise outlined in OFY-SG's Bylaws. At the time of the meeting, there was a vacancy in the position of Secretary and Treasurer. Ms. Varuzhanyan has indicated her willingness to serve in this position.

Ms. Gothold moved to approve the OFY-SG Election of the Officers of the Corporation: Secretary and Treasurer and to appoint Ms. Lilit Varuzhanyan as Secretary and Treasurer, effective immediately. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

#### **9. Adjournment**

Ms. Moreno indicated that the next regularly scheduled Board meeting will be on November 21, 2024 at 10:00 A.M. (PT).

Ms. Gothold asked if this Board would be getting another Board member soon. Ms. Bauer indicated that they were working to find another Board member.

Ms. Gothold moved to adjourn. Ms. Varuzhanyan seconded. There was no further discussion from the

Board. The motion passed unanimously by roll call vote. The meeting was adjourned at 11:00 A.M. (PT).



---

Ms. Lilit Varuzhanyan  
Secretary, Options For Youth-San Gabriel, Inc.