

## MINUTES

### OPTIONS FOR YOUTH-SAN GABRIEL, INC. *A California Nonprofit Public Benefit Corporation*

#### BOARD OF DIRECTORS REGULAR MEETING

**January 26, 2026**

**Zoom Dial-In Number:** 1 669 900 6833

**Zoom Meeting ID:** 881 2387 6526

**Meeting Location:** 215 S. Mission Drive, San Gabriel, CA 91776

**Teleconference Location:** 16807 Falda Avenue, Torrance, CA 90504  
27056 Cherry Willow Drive, Santa Clarita, CA 91387

A regular meeting of the Board of Directors (“Board”) of Options For Youth-San Gabriel, Inc., a California nonprofit public benefit corporation (“OFY-SG” or the “School”), was held on January 26, 2026 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation’s Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided in the Agenda.

#### **OPEN SESSION**

##### **1. Call to Order**

The meeting was called to order at 12:30 P.M. (PT) by Ms. Barbara Gondo, President of OFY-SG.

##### **2. Roll Call**

The following Directors, constituting a quorum of the Board, were present at this meeting:

**Ms. Barbara Gondo**, President and Board Member  
**Ms. Lilit Varuzhanyan**, Secretary, Treasurer, and Board Member

The following Directors were absent:

**Ms. Jane Gothold**, Chairperson and Board Member

The following individuals identified themselves as being present:

**Ileana Kiriakos**, Superintendent, OFY-SG  
**Charles Pak**, Assistant Superintendent of Instruction, OFY-SG  
**Maricela Frymark**, Senior Director of School Policy and Compliance, OFY-SG  
**Jodi Moreno**, Assistant Director of Leadership & Learning, OFY-SG  
**Megan Betry**, Principal, OFY-SG  
**Brianna Marchand**, Principal of Online Programs (“OP”), OFY-SG  
**Alex Salazar**, Divisional Controller, 9 Dot Education Solutions, LLC (“9 Dot”)

**Melissa Bauer**, Senior Manager of Corporate Compliance, 9 Dot  
**Janel Lee**, Corporate Compliance Specialist, 9 Dot  
**Marlen Gomez**, Principal, CliftonLarsonAllen LLP, CLA Ontario  
**Kathleen Daugherty**, Founder and Managing Partner, Momni Café LLC  
**Greg Bordo**, Legal Counsel for OFY-SG, Blank Rome LLP  
**Merrick Wadsworth**, Legal Counsel for OFY-SG, Procopio, Cory, Hargreaves & Savitch LLP

### **3. Public Comment**

Ms. Gondo stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Ms. Gondo asked that comments are limited to two (2) minutes with no more than fifteen (15) minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

### **4. Items for Information and/or Action**

#### **A. Consent Agenda**

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of OFY-SG. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

#### **A.1 Minutes of November 20, 2025**

The Board was provided in their meeting materials with the minutes of the November 20, 2025 Board meeting for the Board's review and approval.

#### **A.2 OFY-SG Consent Log Including Superintendent's Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards**

The Board was provided in their meeting materials with the OFY-SG Consent Log Including Superintendent's Time Off Requests, Credit Card Consent Log, and Additional Duties Timecards for the Board's review and consideration of approval and/or ratification.

#### **A.3 OFY-SG Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2026-2027**

The Board was provided in their meeting materials with the OFY-SG Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2026-2027. In accordance with Assembly Bill ("AB") 1747 and California Education Code Section 32281, the School Safety Committee developed and shall execute the OFY-SG Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2026-2027, as presented. The law requires designated stakeholders to annually engage in a systematic planning process to develop strategies and polices to prevent and respond to incidents involving emergencies, natural disasters, hate crimes, violence, active assailants/intruders, bullying and cyberbullying, discrimination and harassment, child abuse and neglect, discipline, suspension and expulsion, and other safety aspects. The School Safety Team collaborated with its support providers, School Parent Advisory Committee ("PAC") team, local emergency

response departments and various community stakeholders to gather information on current practices, challenges, and resources to assist in developing this plan. The CSSP included the following but were not limited to: child abuse reporting procedures, routine and emergency disaster procedures, suspension/expulsion policies and procedures, procedures to notify teachers of dangerous pupils, schoolwide dress code, visitor policy, and policies and procedures to maintain a safe and orderly environment conducive to learning. New elements that were added to the CSSP included the following: child supervision and protection procedures, immigration enforcement notification procedures, and student smartphone use policy. For Fiscal Impact, the costs associated with adopting this plan shall be absorbed by the School's 2026-2027 operating budget. The Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Comprehensive School Safety Plan ("CSSP") for Fiscal Year 2026-2027 as presented, and to ratify any future edits based on changes required by the Education Code or public health and/or government emergency response directives, as requested by the Superintendent.

#### **A.4 OFY-SG Health Insurance for Fiscal Year 2026-2027**

The Board was provided in their meeting materials with the OFY-SG Health Insurance for Fiscal Year 2026-2027. The Board was asked to review and consider approval of OFY-SG to participate in the 9 Dot Group Insurance Agreement ("GIA") for the plan year 2026-2027. The GIA outlined the medical, dental, and vision benefits available to all employees. According to OFY-SG's Fiscal Policies and Procedures, the annual renewal of health insurance shall be brought to the Board for approval, provided that such renewal exceeds an annual increase of 25%. The total renewal increases for benefit premiums for 2026-2027 was 16.76%. The term shall begin on March 1, 2026 and expire on February 28, 2027. The fiscal impact was estimated to be a \$44,901.00 annual increase for benefit premiums in the 2026-2027 plan year. The fiscal impact can be variable throughout the policy period and does not include any significant changes to staffing or enrollment elections. This always varies year to year depending on employee elections and staffing. 9 Dot and the Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Health Insurance for Fiscal Year 2026-2027.

Ms. Varuzhanyan moved to approve the Consent Agenda. Ms. Gondo seconded. The motion passed unanimously by roll call vote.

### **B. Information Item(s)**

#### **B.1 OFY-SG Charter Update**

Ms. Betry presented the OFY-SG Charter Update. The total enrollment for Month 6 was one hundred five (105) students, including twenty-three (23) Special Education ("SpEd") students, nine (9) English Learner ("EL") students, and three (3) Foster Youth/Homeless students. The Monthly Student Progression ("MSP") rate was 94% and credit attainment, which tracks the number of students completing five (5) or more credits per month, was 66.7%. For Academics, OFY-SG completed the second round of Renaissance Star ("RenStar") assessments to receive updated data on student performance. The School participated in the Engineering Design Challenge in November and took first place in this challenge. This event highlighted strong collaboration and problem-solving skills among all students. OFY-SG launched the Math IXL program as a supplemental Math support tool that exposes students to daily Math practice. Ms. Betry shared that this program has had a positive impact that was shown through growth in the RenStar assessments. Additionally, the School offered Night School courses for students who have not yet completed five (5) credits for the academic month. These sessions were used strategically to support re-engagement and core course completion. Lastly, all Senior Portfolios were due at the end of the Fall semester which marked an important milestone for students approaching graduation. For Engagement, students participated in multiple community engagement events such as a Beach Day, volunteering at a local animal shelter, visiting the Farm at Fairplex, preparing meals for those in need, as well as participating in a Toy Drive and the Baldwin

Park Christmas Parade. The School also offered and hosted events such as field trips, Back to School Night, Unity Day, New York College Tour through Pathways, tournaments in E-Sports, Golf, and Bowling, as well as a Senior Financial Aid Workshop. Ms. Betry shared that the school site remained in good standing. All reporting and records were maintained consistently, and internal monitoring did not identify any compliance concerns. Ms. Betry asked the Board if there were any questions, to which there were none.

## **B.2 OFY-SG Mid-Year Local Control and Accountability Plan (“LCAP”) Update for Fiscal Year 2025-2026**

Ms. Betry presented on the OFY-SG Mid-Year Local Control and Accountability Plan (“LCAP”) Update for Fiscal Year 2025-2026. The Board was asked to review the OFY-SG Mid-Year Local Control and Accountability Plan (“LCAP”) Update for Fiscal Year 2025-2026. This update included mid-year outcome data that provides insight into metrics identified in the 2025-2026 LCAP, and mid-year expenditure and implementation data that detailed the expenditures and progress in implementing actions as outlined in the 2025-2026 LCAP. Education Code Section 47606.5(e)(2) specifies that charter schools must present a mid-year update of the LCAP and Local Control Funding Formula (“LCFF”) budget overview for parents at a regularly scheduled meeting of the Governing Body by February 28<sup>th</sup> each year. Ms. Betry shared some highlights from the goals within the LCAP. For Goal One (1), OFY-SG focused on academic growth progress toward post-secondary goals and increased graduation outcomes for EL students, Long-Term English Learner (“LTEL”) students, SpEd students, and socioeconomically disadvantaged students. The School’s reclassification rate was 75%, which met the baseline goal of three (3) years. The graduation rate for SpEd students increased to 52.6%, and the English Language Proficiency Indicator surpassed the expected outcome of 55% by reaching 56.3%. All other metrics and spending were on track to meet their outcomes. For Goal Two (2), OFY-SG focused on improving graduation rates, A-G completion rates, and performance on the College and Career Indicator. Ms. Betry shared that the current metrics did not accurately reflect the anticipated year two (2) outcomes since this data only reflected the graduates from the Fall semester. The School continued to expand post-secondary opportunities through partnerships with local community colleges. The Career and Technical Education (“CTE”) metric had no current data since no students have completed a CTE pathway yet this year. The data will become available after the current students complete their CTE pathway. All other metrics and spending were on track to meet their outcomes. For Goal Three (3), OFY-SG focused on school climate, engagement, and student well-being. The School’s suspension rates remained at 0%, the dropout rates remained low, and there were reported decreased rates in chronic absenteeism. Lastly, all facilities, instructional materials, and basic services remained compliant. All other metrics and spending were on track to meet their outcomes. Ms. Betry asked the Board if there were any questions, to which there were none.

## **B.3 OFY-SG Report of Executive Compensation**

Ms. Kiriakos presented on the OFY-SG Report of Executive Compensation. The Board was asked to review the OFY-SG Report of Executive Compensation. This update provided the Board with recent clarifications to the Brown Act’s Executive Compensation Reporting requirements to ensure continued compliance with open meeting and transparency obligations. Recent clarifications to the Brown Act require that when the Board is asked to approve an employment contract for a local agency executive, the Board must receive an oral summary of the compensation for that position in open session prior to taking action. This requirement supports transparency while maintaining appropriate confidentiality. After review, the organization determined that only the following two (2) positions met the definition of an executive for the purposes of this requirement: Assistant Superintendent of Instruction, and Assistant Superintendent of Business Operations. The following information applies to both positions: i) The Base Salary Range was \$180,000 to \$210,000; ii) if working full-time, this position has the choice to participate in benefits such as medical, dental, vision, and ancillary plans such as critical illness, accident, and life insurance benefits as well as OFY-SG’s 401K retirement plan. These benefits were available to all eligible employees and require the

employee to pay their portions of benefit premiums; and, iii) the Potential Annual Incentive was up to \$30,000. No other positions were impacted by this reporting requirement at this time. Staff shall continue to coordinate with the Human Resources team and legal counsel to ensure disclosures remain compliant and appropriately limited in scope. Ms. Kiriakos asked the Board if there were any questions, to which there were none.

#### **B.4 OFY-SG Financial Update**

Mr. Salazar presented on the OFY-SG Financial Update. The OFY-SG Financial Update was based on the October 2025 close and includes the Senate Bill 740 (“SB740”) report, the Detailed Income Statement, the Variance Analysis, the Balance Sheet, and the Cash Flow Forecast. On the SB740 report, the projected Second Principal Apportionment (“P2”) Average Daily Attendance rate (“ADA”) was 385.89. Based upon that ADA projection, the total forecasted revenue was \$6,742,507. Certificated Salaries and Benefits were \$3,435,853, or 50.96% of revenue. Instruction and Related Services, including Certificated Salaries and Benefits were \$6,135,548, or 91.00% of revenue. For the non-instructional expenses, Operations and Facilities was \$384,521, and Administration and Other Activities was \$567,581. The projected deficit, before the spending benchmarks were considered, was \$345,143, or -5.12% deficit percentage on the year. Mr. Salazar noted that the School had reached an excess revenue at the December close due to changes in ADA and budget adjustments. The School reached and exceeded its Certificated Salaries and Benefits spending benchmark by \$721,994. The School reached and exceeded its total Instructional Related Services spending benchmark by \$767,366. The deficit with the spending benchmarks considered remained at \$345,143, or -5.12% deficit percentage for the year. Mr. Salazar asked the Board if there were any questions, to which there were none.

Mr. Salazar reviewed the income statement, which is a line by line, month by month report of details which included the School’s actuals from July through October and the budget for November through June, rolled up into the SB740 report. Mr. Salazar noted that total revenue remained at \$6,742,507, total payroll, including certificated and non-certificated, and benefits, was at \$3,623,059 or 53.73% of revenue, and total expenses were \$7,087,649. Mr. Salazar reviewed the Variance Analysis report and indicated that the threshold of 1% of Year-to-Date expenses was \$28,327. He explained that 1% is taken out of the year-to-date expenses as a threshold, and any variance that is favorable or unfavorable will be highlighted and explained. For Certificated Salaries and Wages, this line item was under budget and re-forecasted in October to come in line with current staffing levels, and was also a savings for the School. For Non-Certificated Salaries and Wages, this line item was over budget due to July and August expenses being higher than anticipated. Mr. Salazar noted that this line item was re-forecasted in October to align with current staffing levels. For Certificated Incentives, this line item was under budget due to credit enrichment expenses being less anticipated. For Non-Certificated Stipends, this line item was over budget due to credit enrichment stipends that were not included in the budget, and was offset by the Certificated Incentives variance. For Certificated Vacation Expense, this line item was over budget due to actual employee Paid Time Off (“PTO”) activity. For Consulting, the CTE Services line item was over budget due to the invoices from Skyrocket, Inc. and the San Gabriel Valley Regional Occupational Program (“ROP”) coming in higher than anticipated. Mr. Salazar also reviewed the balance sheet. As of October 31, 2025, total assets were \$9,024,347; total liabilities were \$4,069,172; and total net assets were \$4,955,174. Mr. Salazar proceeded to review the cash forecast. As of October 31, 2025, OFY-SG had \$2,386,199 cash in bank. Based on current projections, the School was projected to have \$672,928 cash in bank as of June 30, 2026. Mr. Salazar asked the Board if there were any questions, to which there were none.

#### **C. Action Item(s)**

##### **C.1 OFY-SG First Interim Report**

Ms. Salazar presented the OFY-SG First Interim Report. The Board was asked to review and consider approval of the OFY-SG First Interim Report. According to the CDE's Interim Status page, which outlines the status of certifications of Interim Financial Reports for school districts and county offices of education, Local Educational Agencies ("LEAs") are required to file two (2) reports during a fiscal year (interim reports) on the status of the LEA's financial health. The First Interim Report was due December 15<sup>th</sup> for the period ending October 31<sup>st</sup>. The Second Interim Report is due March 17<sup>th</sup> for the period ending January 31<sup>st</sup>. County Superintendents are to report to the Superintendent of Public Instruction and the State Controller the certification for all districts in their county within seventy-five (75) days after the close of the reporting period. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. In addition, the Superintendent of Public Instruction may reclassify the certification of any county office of education or reclassify a certification based on an appeal of a school district in accordance with the above standards. As part of OFY-SG's Fiscal Policies and Procedures, as previously approved by the Board, the First Interim Report is included in the Reporting Requirements in Section 2, Accounting Procedures. Accounting Procedures conform to Generally Accepted Account Principals ("GAAP") to ensure accuracy of information and compliance with external standards.

Mr. Salazar reviewed the items included in the First Interim Report, such as the Charter School Certification, which is where Principal Megan Betry certified that the School had a positive cash balance, met its financial obligations, and was fiscally sound. The report also included the original budget, the adopted budget, the actuals to date, and the updated budget as of this close. The First Interim Report was based on the October 2025 close, with the information presented being very similar to the Financial Update in this meeting. The report also included the summary of total expenditures, the School's fund balance, and a multi-year cash forecast. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Varuzhanyan moved to approve the OFY-SG First Interim Report. Ms. Gondo seconded. There was no further discussion from the Board. Motion passed unanimously by roll call vote.

### **C.2 OFY-SG Audited Financials for Fiscal Year 2024-2025**

Ms. Gomez of CliftonLarsonAllen LLP ("CLA"), the independent auditor, presented on the OFY-SG Audited Financials for Fiscal Year 2024-2025. The Board Communications document was reviewed first, which was a required communication for each fiscal year. Ms. Gomez indicated that this was a clean governance conclusion letter with nothing to report. Ms. Gomez reviewed the independent auditor's report, including the opinion which stated that the report was a clean, unmodified audit with no exceptions or findings. There were no difficulties in communication between CLA and the management team during the audit. Ms. Gomez reviewed the Statement of Financial Position which showed that current assets exceeded current liabilities and the net assets were positive. In the Notes to Financial Statements, there was the addition of the Related Parties footnote to denote the disclosure of related parties such as Options For Youth-California, Inc. The compliance testing was completed with no findings or issues. A new area to test, the CSSP, shall be added to the audit testing list. Ms. Gomez asked the Board if there were any questions, to which there were none.

Ms. Gondo moved to approve the OFY-SG Audited Financials for Fiscal Year 2024-2025. Ms. Varuzhanyan seconded. There was no further discussion from the Board. Motion passed unanimously by roll call vote.

### **C.3 OFY-SG School Accountability Report Card ("SARC") Report for Fiscal Year 2024-2025**

Mr. Pak presented on the OFY-SG School Accountability Report Card (“SARC”) Report for Fiscal Year 2024-2025. The Board was asked to review and consider approval of the OFY-SG School Accountability Report Card (“SARC”) Report for Fiscal Year 2024-2025, which outlined California’s statutory requirement that every public school must publish a SARC by February 1<sup>st</sup> of each year. The SARC was developed and published in accordance with California Education Code Sections 33126 and 35256. The purpose of the SARC was to provide transparent information regarding the condition and performance of each school. The SARC provided key aspects of school performance, including availability and quality of instructional materials, condition of school facilities, student achievement on local and state assessments, graduation rates, student engagement, and parental involvement data. The document also described the relationship between the SARC and LCFF, noting that all local educational agencies were required to prepare a LCAP that identifies annual, school-specific goals and the actions designed to meet state and local priorities. The data included in the LCAP must be consistent with the data that was reported in the SARC. There was no fiscal impact. The Superintendent recommended the approval of this item. Mr. Pak asked the Board if there were any questions, to which there were none.

Ms. Varuzhanyan moved to approve the OFY-SG School Accountability Report Card (“SARC”) Report for Fiscal Year 2024-2025. Ms. Gondo seconded. There was no further discussion from the Board. Motion passed unanimously by roll call vote.

#### **5. Announcement for Reason for Closed Session**

Ms. Gondo announced the reason for closed session.

The Board recessed into closed session.

#### **CLOSED SESSION**

6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Gov. Code Section 54956.9(d)(2).): (1)

#### **OPEN SESSION**

The Board adjourned closed session and reconvened into open session.

#### **7. Public Report on Action Taken in Closed Session, if any**

Ms. Gondo reported that no action was taken during closed session

#### **8. Adjournment**

Ms. Gondo indicated that the next regularly scheduled Board meeting will be on March 26, 2026 at 10:30 A.M. (PT). There were no additional comments or questions prior to adjournment.

Ms. Varuzhanyan moved to adjourn. Ms. Gondo seconded. The motion passed unanimously by roll call vote. The meeting was adjourned at 1:16 P.M. (PT).



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Ms. Lilit Varuzhanyan  
Secretary, Options For Youth-San Gabriel, Inc.