MINUTES

OPTIONS FOR YOUTH-SAN GABRIEL, INC.
A California Nonprofit Public Benefit Corporation

BOARD OF DIRECTORS
REGULAR MEETING

May 21, 2026

Zoom Dial-In Number: 1-669-900-6833
Zoom Meeting ID: 813 4669 7097

Meeting Location: 215 S. Mission Drive, San Gabriel, CA 91776

Teleconference Location: 16807 Falda Avenue, Torrance, CA 90504
10121 Pounds Avenue, Whittier, CA 90603
27056 Cherry Willow Drive, Santa Clarita, CA 91387

A regular meeting of the Board of Directors ("Board") of Options For Youth-San Gabriel, Inc., a California nonprofit public benefit corporation ("OFY-SG" or the "School"), was held on May 21, 2026 at the meeting location and by teleconference according to the Agenda posted in accordance with the Ralph M. Brown Act and distributed to the Directors in compliance with the corporation's Bylaws. Members of the public were provided the opportunity to observe the meeting and offer public comment using the dial-in information provided in the Agenda.

OPEN SESSION

1. Call to Order

The meeting was called to order at 10:30 A.M. (PT) by Ms. Barbara Gondo, President of OFY-SG.

2. Roll Call

The following Directors, constituting a quorum of the Board, were present at this meeting:

Ms. Barbara Gondo, President and Board Member
Ms. Jane Gothold, Chairperson and Board Member
Ms. Lilit Varuzhanyan, Secretary, Treasurer, and Board Member

The following individuals identified themselves as being present:

Ileana Kiriakos, Superintendent, OFY-SG
Andy Tsai, Assistant Superintendent of Business Operations, OFY-SG
Maricela Frymark, Senior Director of School Policy and Compliance, OFY-SG
Richard Moreno, Director of Schools, OFY-SG
Megan Betry, Principal, OFY-SG
Brianna Marchand, Principal of Online Programs ("OP"), OFY-SG
Cynthia Harsen, Chief Financial Officer, 9 Dot Education Solutions, LLC ("9 Dot")
Levik Mansourian, Corporate Controller, 9 Dot

Alex Salazar, Divisional Controller, 9 Dot
Melissa Bauer, Senior Manager of Corporate Compliance, 9 Dot
Susan Fischer, Corporate Compliance Specialist, 9 Dot
Nalani Santos, Corporate Compliance Coordinator, 9 Dot
Kathleen Daugherty, Founder and Managing Partner, Momni Café LLC
Jennifer Robitaille, Executive Director of Options For Youth-California, Inc.
Greg Bordo, Legal Counsel for OFY-SG, Blank Rome LLP
Merrick Wadsworth, Legal Counsel for OFY-SG, Procopio, Cory, Hargreaves & Savitch LLP

3. Public Comment

Ms. Fischer stated members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only, by using the call-in information set forth above. Speakers may be called in the order that requests are received, or grouped by subject area. Ms. Gondo asked that comments are limited to two (2) minutes with no more than fifteen (15) minutes per single topic so that as many people as possible may be heard. To ensure equitable access, any member of the public who utilizes an interpreter shall receive double the time for public comment. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to School staff or calendar the issue for future discussion.

There were no comments made by members of the public.

4. Items for Information and/or Action

A. <u>Consent Agenda</u>

All items listed under Consent Agenda are considered by the Board to be routine and consistent with approved policies and practices of OFY-SG. The Board was asked to approve all of the Consent Agenda items by a single vote unless requested by a Board member to be discussed and considered for action separately.

A.1 Minutes of March 12, 2026
A.2 Minutes of March 26, 2026

The Board was provided in their meeting materials with the minutes of the March 12, 2026 and March 26, 2026 Board meetings for the Board's review and approval.

A.3 OFY-SG Revised Fiscal Policies and Procedures

The Board was provided in their meeting materials with the OFY-SG Revised Fiscal Policies and Procedures. The updates to the Fiscal Policies and Procedures expand the delegation of financial authority across roles, including the Superintendent and Assistant Superintendent, which reduces the administrative burden on Principals and Assistant Principals and decreases reliance on the Charter Management Organization ("CMO") for approvals. Approval thresholds have been adjusted to streamline operations. Financial reporting has been enhanced, with monthly and quarterly reports now reviewed by a broader team to improve accountability and accuracy. Additional updates simplify the implementation of Statutory Payroll Adjustments and introduce a structured process for Continuous and One-Time Stipend Payments. Record Retention Periods and credit card authorization limits have been clarified, while employee tuition reimbursement policies and approvals granted for the Superintendent's specific personal expense reimbursement and credit card expense reporting were established. Overall, the revised policy strengthens operational efficiency, reinforces compliance, and upholds high standards for financial oversight. The updated policy establishes limits for non-related party expenses and contracts along with monthly credit card limits across leadership tiers: the Board retains authority over non-related party expenses and contracts of $250,000.01 and above; the Superintendent holds authority for expenses between $100,000.01 and $250,000 with a $15,000 monthly credit card limit; the Assistant Superintendent / Director of Schools holds authority for expenses between $5,000.01 and $100,000 with a $10,000 monthly credit card limit; the Principal (or Principal Designee) holds authority for expenses between $2,500.01 and $5,000 with a $7,000 monthly credit card limit; and the Assistant Principal (or Assistant Principal Designee) holds authority for expenses up to $2,500 with a $5,000 monthly credit card limit. The Superintendent recommended the approval of this item. The proposed motion was to approve the OFY-SG Revised Fiscal Policies and Procedures.

Ms. Gothold moved to approve the Consent Agenda. Ms. Varuzhanyan seconded. The motion passed unanimously by roll call vote.

B. <u>Information Item(s)</u>

B.1 OFY-SG Charter Update

Ms. Betry presented the OFY-SG Charter Update for the San Gabriel Center. Current enrollment was at one hundred and one (101) students, including thirteen (13) English language learners, twenty (20) students with disabilities, five (5) foster youth and/or homeless youth, and sixty-six (66) low-income students. The student progression rate was strong at 90.7%, and the credit attainment rate was high at 58.7%. Core course completion rates were performing well, with English at 8.1, foreign language at 7, math at 7.4, and science at 6.2. In April, students completed the third round of diagnostic benchmark testing in RENSTAR for math and English, exceeding the 95% completion rate goal. Additionally, students completed state testing, with 7th, 8th, and 11th graders taking the Smarter Balanced Assessment Consortium ("SBAC") in English language arts and math, and 12th graders taking the California Science Test ("CAST"). Beyond academics, students were active in the Associated Student Body ("ASB"), which organized a community trash cleanup at Smith Park, and the wellness group, which hosted a pizza and nutrition workshop focused on healthy food choices and reading nutrition labels. Families were welcomed to campus for a movie night featuring Zootopia, popcorn, and refreshments. The post-secondary counselor hosted a successful College Week with presentations, scavenger hunts, dual enrollment information, and college representatives. Eligible juniors and seniors also attended prom at Dodger Stadium, which provided a memorable experience.

Ms. Marchand presented the update for the OFY-SG Online Program. She shared that student progression remains strong as students work toward graduation and academic goals. In March, the online program team participated in an in-service focused on ALICE training, and the lead Special Education Specialists facilitated a collaborative session on supporting Students With Disabilities, including a deep dive into program review meetings for progress monitoring with parents. Highlights included a Senior Day at Disneyland on April 1st to celebrate upcoming graduates. The direct instruction art program offered three (3) courses—watercolor painting, classic cartooning, and intro to drawing—and recently featured a virtual gallery walk showcasing student work. The eSports program continues to grow with Overwatch matches this semester and a new leadership pathway allowing students to apply for team captain roles. Ms. Marchand highlighted a new initiative sparked by a student who expressed hesitation about attending prom because she did not know anyone; this led to a "prom hangout series" on Zoom to build relationships. Due to its success, the online program will offer monthly senior hangouts via Zoom starting next school year. Ms. Marchand also celebrated a 9th-grade student who serves as an eSports team captain, student council member, student advisory committee member, Cooking Society participant, and a member of the inaugural Science, Technology, Engineering, and Mathematics ("STEM") cohort.

The Board expressed appreciation for the online program's initiatives to bridge the gap in personal contact. Ms. Betry and Ms. Marchand asked the Board if there were any questions, to which there were none.

B.2 OFY-SG Charter Renewal Petition Update

Mr. Moreno presented the OFY-SG Charter Renewal Petition Update. He reported that revisions for the second draft were minimal regarding substantive content, focusing primarily on reformatting and refining the document's structure in consultation with legal counsel and the California Charter Schools Development Center. Reorganizations were implemented to ensure consistency across all seven (7) charter renewal petitions scheduled for submission this year. Key updates in the second draft included establishing consistent naming conventions (such as replacing the term "remediation" with "intervention"), updating sample student and teacher schedules to accurately reflect the current program model, refining descriptions of professional development opportunities, and cleaning up language regarding workforce and career exploration. Mr. Moreno noted that the third and final draft will include completed data sections with explanatory narratives, a proposed three-year budget for the charter, and a finalized exhibit list, keeping the School on track for its presentation to the authorizer, San Gabriel Unified School District. Mr. Moreno asked the Board if there were any questions, to which there were none.

B.3 OFY-SG School Climate Survey Results Overview

Ms. Betry presented the OFY-SG School Climate Survey Results Overview. She noted that the School partnered with Skyrocket to administer the annual Altitude Survey to students, parents, and staff, in alignment with Local Control Funding Formula (“LCFF”) Local Priority 6. The survey captured community perceptions around safety, inclusion, engagement, leadership, and overall school connectedness. Key strengths from the results included high confidence in social-emotional and physical safety, strong ratings in connection, belonging, and inclusion, and positive evaluations of staff professionalism. Areas of opportunity included improving perceptions of fairness and clarity around school rules (which still scored above the target threshold of 4 out of 5), strengthening student-teacher relationships, addressing social media peer pressure concerns, and creating more opportunities for peer-to-peer student connections. School leadership will utilize these insights to inform the 2026-2027 LCAP development, professional development planning, and schoolwide initiatives.

In response to a question from Ms. Gondo regarding how the School encourages connections among online students, Ms. Betry shared that administrators regularly collaborate across the network to share creative ideas. She highlighted an ongoing three-day art and design camp at the San Gabriel center involving twenty (20) students, opportunities for sports participation across Southern California to help students connect, and organized student lunchtime groups. Ms. Betry asked the Board if there were any additional questions, to which there were none.

B.4 OFY-SG Public Hearing on the 2024-2027 Local Control and Accountability Plan (“LCAP”) for Fiscal Year 2026-2027

Ms. Gondo opened the OFY-SG Public Hearing on the 2024-2027 Local Control and Accountability Plan ("LCAP") for Fiscal Year 2026-2027. Ms. Betry presented the item, explaining that this marks the third year of the three-year LCAP cycle. The School projects approximately $1.37 million in supplemental funding specifically focused on increasing and improving services for high-needs students (English learners, foster youth, and low-income students), with a total of just over $2 million in proposed LCAP actions and expenditures for the 2026-2027 school year. Ms. Betry reviewed the three (3) core LCAP goals: Goal One focuses on academic achievement and individualized instruction tailored to English learners, Long-Term English learners (“LTEL”), Students With Disabilities (“SWD”), and socioeconomically disadvantaged pupils; Goal Two centers on enhancing college and career readiness, increasing graduation rates, and expanding dual enrollment and Career and Technical Education (“CTE”) pathways, noting that an approved Memorandum of Understanding (“MOU”) with Pasadena City College will bring on-site dual enrollment courses this fall; and Goal Three focuses on fostering a secure learning environment, school safety, and relationship-building, including expanded safety measures through a dedicated school safety coordinator.

Ms. Gondo asked if there were any public comments regarding the specific goals, actions, and expenditures proposed. There were no comments from the public, and staff confirmed no comments had been received through other means. Ms. Gondo declared the Public Hearing on the 2024-2027 Local Control and Accountability Plan (“LCAP”) for Fiscal Year 2026-2027 closed.

B.5 OFY-SG Financial Update

Mr. Salazar presented the OFY-SG Financial Update. The financial update was based on the March 2026 close, which was comprised of actuals from July through March plus the budget for April through June, and includes the Senate Bill 740("SB740") report, the detailed income statement, the variance analysis report, the balance sheet, and the cash forecast. On the SB740 report, the Second Principal Apportionment ("P2") Average Daily Attendance rate ("ADA") was 408.43, and total revenue was forecasted at $7,412,335. Certificated Salaries and Benefits totaled $3,501,298 (47.24% of revenue), and Instruction and Related Services (including certificated salaries and benefits) was projected at $6,261,924 or 84.48% of revenue. Non-instructional expenses included Operations and Facilities at $432,597 and Administration and Other Activities at $591,430. The projected excess revenue was $126,384, representing an excess revenue percentage of 1.71%. The School met and exceeded its Certificated spending benchmark by $517,833 and the total Instructional spending benchmark by $358,697, resulting in no need-to-spend liability.

Mr. Salazar reviewed the line-by-line Income Statement, highlighting that total expenses for the year were $7,285,951, with total payroll and benefits (certificated and non-certificated) accounting for $3,682,198 (49.68% of revenue). In the Variance Analysis Report, using a threshold of 1% of Year-to-Date expenses ($55,169), an unfavorable variance was noted in non-certificated stipends due to them being unbudgeted. An unfavorable variance in staff development was also noted, but Mr. Salazar explained this was offset by the Arts, Music, and Instructional Materials Grant utilized for remedial skills and intervention. On the Balance Sheet as of March 31, 2026, total assets were $8,010,221, total liabilities were $3,695,945, and total net assets were $4,314,276. The Cash Forecast showed a cash balance of $2,133,587 in bank as of March 31, 2026, projected to be $1,679,732 by June 30, 2026, and $1,413,274 by December 31, 2026.

Ms. Gondo inquired about the status of a Special Education service reimbursement expected from San Gabriel. Mr. Salazar and Mr. Richard Moreno reported that communications with the district are ongoing and expected to be finalized within a couple of months. They confirmed that the reimbursement will not affect the School's spending benchmarks but will improve its overall cash position. Mr. Salazar asked the Board if there were any further questions, to which there were none.

C. <u>Action Item(s)</u>

C.1 OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2024-2025

Mr. Salazar presented the OFY-SG Internal Revenue Service (“IRS”) Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2024-2025. The Board was asked to review and consider approval and/or ratification of the OFY-SG Internal Revenue Service ("IRS") Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2024-2025. Form 990 is used by tax-exempt organizations, nonexempt charitable trusts, and section 527 political organizations to provide the IRS with the information required by section 6033. This was an informational return, on which no tax is paid or levied on the School. Mr. Salazar reviewed Parts I through XII of the Form 990. By completing Part IV, the organization determines which schedules are required. Form 199 is the FTB version of the Form 990 but in a different format. This return was based upon the Audited Financials presented to the Board in January. This return was reviewed and approved by the Board President. This return was prepared and electronically filed by CliftonLarsonAllen LLP, the School's contracted audit firm and tax preparer. There was no fiscal impact. The Superintendent recommended the approval of this item. Mr. Salazar asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to ratify the OFY-SG Internal Revenue Service ("IRS") Form 990 and California Franchise Tax Board Form 199 for Fiscal Year 2024-2025. Ms. Varuzhanyan seconded. There was no further discussion from the Board. The motion passed unanimously by roll call vote.

C.2 OFY-SG Amended Shared Employee Lease Agreement with OFL-Baldwin Park, Inc. ("OFL-BP")

Mr. Tsai presented on the OFY-SG Amended Shared Employee Lease Agreement with OFL-Baldwin Park, Inc. ("OFL-BP"). The Board was asked to review and consider the approval of the OFY-SG Amended Shared Employee Lease Agreement with OFL-Baldwin Park, Inc. ("OFL-BP"). OFY-SG has had a Shared Employee Lease Agreement with OFL-BP since the 2023-2024 school year, outlining OFL-BP's provided services of Online Program Employees. This partnership has allowed OFY-SG to serve more students in the community and provide a wider range of educational options. As this partnership has grown and the online program has grown, there was a need to amend this Shared Employee Lease Agreement to provide additional detail and clarification of the expenses included in the agreement. These updates allow for both parties to better anticipate and plan for related expenses with the online program. All other aspects of the agreement will remain unchanged. The fiscal impact is the School's proportionate share of Online Program Employee Expenses based on ADA. The Superintendent recommended the approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Amended Shared Employee Lease Agreement with OFL-Baldwin Park, Inc. ("OFL-BP"). Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.3 OFY-SG Services Agreement between 9 Dot Education Solutions, LLC and Options For Youth-San Gabriel, Inc.

Mr. Tsai presented the OFY-SG Services Agreement between 9 Dot Education Solutions, LLC and Options For Youth-San Gabriel, Inc. The Board was asked to review and consider approval of the OFY-SG Services Agreement between 9 Dot Education Solutions, LLC and Options For Youth-San Gabriel, Inc. 9 Dot is a provider of human resources, payroll, corporate compliance, and accounting back-office services. Through contract negotiations, the School achieved its goals of lowering its service fees and securing long-term rate stability. The agreement reduces the service fees from 7% to 6.85% over the course of the term. The contract term is effective July 1, 2026, through June 30, 2036, with standard renewal provisions if conditions are met. Additionally, the School worked with legal counsel to solidify and expand its termination clause to maintain necessary operational flexibility, which includes provisions for termination for cause, material breach, or non-renewal of the charter. The fiscal impact was a reduction in fees from 7% to 6.85%. The Superintendent recommended the approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Services Agreement between 9 Dot Education Solutions, LLC and Options For Youth-San Gabriel, Inc. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.4 OFY-SG Services Agreement between Skyrocket, Inc. and Options For Youth-San Gabriel, Inc.

Mr. Tsai presented the OFY-SG Services Agreement between Skyrocket, Inc. and Options For Youth-San Gabriel, Inc. The Board was asked to review and consider the approval of the OFY-SG Services Agreement between Skyrocket, Inc. and Options For Youth-San Gabriel, Inc. Skyrocket provides comprehensive services for accountability, assessment, college and career, curriculum, professional development, school business, and school improvement. Through strategic contract negotiations, the School achieved its goals of lowering its service fees and securing long-term rate stability. The agreement reduces the service fee from 5.85% down to 5.00% over the course of the contract. The contract term is effective July 1, 2026, through June 30, 2036, with standard renewal provisions if conditions are met. Additionally, the termination provisions were solidified and expanded in collaboration with legal counsel to provide the School with enhanced operational flexibility, including provisions for termination for cause, material breach, or non-renewal of the charter. The fiscal impact includes a 0.85% fee reduction from 5.85% to 5.00%, resulting in an estimated annual savings of $11,034 and an estimated total savings of $110,340 over the course of the term. The Superintendent recommended the approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Services Agreement between Skyrocket, Inc. and Options For Youth-San Gabriel, Inc. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.5 OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2026-2027

Ms. Betry presented the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2026-2027. The Board was asked to review and consider the approval of the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2026-2027. This annual declaration assists the School in finding qualified teachers to fill open positions throughout the year. The Board must adopt the declaration at a regularly scheduled public meeting to certify that there is an insufficient number of certificated persons who meet the School's specified employment criteria for the position(s) listed on the form. By submitting this annual declaration, the School certifies that a diligent search to recruit a fully prepared teacher for the assignment(s) has been made, and if a suitable fully prepared teacher is not available, the School will make a reasonable effort to recruit based on the priority stated in the declaration. There was no fiscal impact. The Superintendent recommended the approval of this item.
Ms. Gondo asked if the School had any openings at the moment. Ms. Betry stated that the School did not have any open positions at the moment and was fully staffed, but noted that due to the nature of the program, this annual item provides the School with a necessary level of flexibility when responding to staffing needs.

Ms. Gothold moved to approve the OFY-SG Declaration of Need for Fully Qualified Educators for Fiscal Year 2026-2027. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.6 OFY-SG Data Sharing Memorandum of Understanding ("MOU") with Options for Youth-San Gabriel Inc. and the California College Guidance Initiative ("CCGI")

Mr. Moreno presented the OFY-SG Data Sharing Memorandum of Understanding ("MOU") with Options for Youth-San Gabriel Inc. and the California College Guidance Initiative ("CCGI"). The Board was asked to review and consider the approval of the OFY-SG Data Sharing Memorandum of Understanding ("MOU") with Options for Youth-San Gabriel Inc. and the California College Guidance Initiative ("CCGI"). CCGI is a statewide program that supports college and career readiness by providing students and educators access to the official planning platform, CaliforniaColleges.edu. This platform is used across California to assist students in preparing for postsecondary opportunities, including applying to community colleges, California State University ("CSU"), and University of California ("UC") systems. Entering into this MOU allows for the secure exchange of student data for educational purposes, provides counselors with access to CaliforniaColleges.edu tools, and enables the direct uploading of student transcripts and supporting documents to the platform, creating a streamlined application process for CSU and UC institutions. The agreement includes strict data privacy protections and complies with all applicable state and federal laws, including FERPA. The contract terms specify that the agreement will remain in effect until either party chooses to terminate it, with an advance written notice of 60 days required by either party. There was no fiscal impact. The Superintendent recommended the approval of this item. Mr. Moreno asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Data Sharing Memorandum of Understanding ("MOU") with Options for Youth-San Gabriel Inc. and the California College Guidance Initiative ("CCGI"). Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.7 OFY-SG Student Handbook for Fiscal Year 2026-2027

Ms. Frymark presented the OFY-SG Student Handbook for Fiscal Year 2026-2027. The Board was asked to review and consider approval of the OFY-SG Student Handbook for Fiscal Year 2026-2027. The student handbook is an annual handbook made available to students, parents, and legal guardians upon enrollment. This handbook serves as a primary operational resource outlining students' rights, responsibilities, academic expectations, and school safety notifications, ensuring compliance with California Education Code regulations. The 2026–2027 Student Handbook incorporates final edits introduced in March alongside recommendations made by legal counsel. The handbook features previously established updates, including embedding the 2026–2027 Academic Calendar, updated policies (Uniform Complaint Procedures, Discipline, Search and Seizure, Student Smartphone, Security Surveillance, Transportation, and Immunization regarding Personal Belief Exemptions), and mandatory Education Code updates (Dual Enrollment Annual Notification, Student Planning Guide, Family Safety Planning under AB 495, CCGI requirements under §60900.5, Graduation Adornment Summaries under AB 1369, Section 504 plan reviews updated to no longer than every three years, and Laptop Restitution fine maximums adjusted to $26,000). New additions to the handbook include transitioning to gender-inclusive pronouns throughout the text, expanding the Truancy Section, and adding military youth, migratory youth, and newcomer youth when defining special student populations. There was no fiscal impact. The Superintendent recommended the approval of this item. Ms. Frymark asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Student Handbook for Fiscal Year 2026-2027, in its substantive form, and to authorize the Superintendent of OFY-SG, in consultation with legal counsel, to revise the student handbook throughout the 2026-2027 academic year, if necessary, to align with necessary updates, new legal requirements, or updates to the Education Code, and ratify actions taken related thereto. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.8 OFY-SG Referral Protocols For Addressing Pupil Behavioral Health Concerns

Ms. Frymark presented the OFY-SG Referral Protocols For Addressing Pupil Behavioral Health Concerns. The Board was asked to review and consider approval of the OFY-SG Referral Protocols For Addressing Pupil Behavioral Health Concerns. Developed in alignment with California Education Code §49428.2 and Senate Bill 153 (2024), this policy formalizes a clear, structured framework across school sites for identifying, supporting, and referring students in grades 7–12 who may be experiencing behavioral health concerns such as anxiety, depression, trauma, substance abuse, grief, or social isolation. It applies to all certificated and classified employees with direct pupil contact and prioritizes equitable access to supports for vulnerable, high-risk student populations, including foster youth, homeless students, students with disabilities, LGBTQ+ youth, and pregnant/parenting youth. Under the structured protocol, staff identify concerns through observations, attendance drops, survey responses, or student assignments and notify the Assistant Principal, who then coordinates services with the Student Support Team ("SST"). The policy emphasizes early intervention, prevention, counseling, and restorative practices in lieu of discipline when appropriate. For Fiscal Impact, associated costs will be absorbed within the School's operating budget. The Superintendent and school leadership team recommended the approval of this item.

Ms. Gondo asked if Assistant Principals receive specialized training since cases are referred to them. Ms. Frymark confirmed that while they already perform this in practice, formal staff training will be rolled out after Board approval. Ms. Gondo requested that periodic updates regarding the long-term effectiveness of the protocols be shared with the Board as it is rolled out.

Ms. Gothold moved to approve the OFY-SG Referral Protocols For Addressing Pupil Behavioral Health Concerns to ensure compliance with state law and strengthen the School's system of behavioral health supports for students. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

C.9 OFY-SG Credit Enrichment and Year-Round Incentive Compensation Programs for Fiscal Year 2026-2027: All Eligible Staff, Assistant Principal, Principal, Director of Schools, and Assistant Superintendent

Mr. Tsai presented the OFY-SG Credit Enrichment and Year-Round Incentive Compensation Programs for Fiscal Year 2026-2027: All Eligible Staff, Assistant Principal, Principal, Director of Schools, and Assistant Superintendent. The Board was asked to review and consider the approval of the OFY-SG Credit Enrichment and Year-Round Incentive Compensation Programs for Fiscal Year 2026-2027: All Eligible Staff, Assistant Principal, Principal, Director of Schools, and Assistant Superintendent. This discretionary School Year Incentive Program recognizes and rewards exceptional performance, significant contributions, and substantial accomplishments by the Staff during the 2026–2027 school year based on the School's goals and responsibilities. This year's program has all of the same instructional metrics from the prior year. It also brings back the "School Spotlight Goal," a performance-based metric successfully tested last year that enables school leadership to collaborate with staff to develop goals tailored specifically to their students' unique passions and needs. The incentive program covers the 2026–2027 school year. Maximum potential incentives are outlined within the materials provided to the Board. The Superintendent recommended the approval of this item. Mr. Tsai asked the Board if there were any questions, to which there were none.

Ms. Gothold moved to approve the OFY-SG Credit Enrichment and Year-Round Incentive Compensation Programs for Fiscal Year 2026-2027: All Eligible Staff, Assistant Principal, Principal, Director of Schools, and Assistant Superintendent. Ms. Varuzhanyan seconded. There was no further discussion from the Board, and the motion passed unanimously by roll call vote.

5. Adjournment

Ms. Gondo indicated that the next regularly scheduled Board meeting will be on June 25, 2026 at 10:30

A.M. (PT). There were no additional comments or questions prior to adjournment.

Ms. Gothold moved to adjourn. Ms. Varuzhanyan seconded. The motion passed unanimously by roll call vote. The meeting was adjourned at 11:34 A.M. (PT).

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Ms. Lilit Varuzhanyan
Secretary, Options For Youth-San Gabriel, Inc.